

Club Program Manual IV

United States Practical Shooting Association
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Resources

Insert 1: New Shooter Orientation (handout)

Insert 2: Sample Bylaws



Additions

Background: U.S. champion Jerry Barnhart en route to winning the 1999 Open Nationals. Photo by Roger Maier

C. 2000, USPSA



U.S. Practical Shooting Association Safety Orientation

by Floyd Shoemaker, L-2396



Welcome! Let Us Show You Around!

Practical Shooting tests the players' *practical shooting* skills in a *sporting atmosphere* (drawing, shooting quickly, shooting accurately, reloading, etc.). USPSA welcomes all reputable persons, and all firearm types. While our pistol matches are the most popular, we also offer rifle and shotgun competitions. Generally, you can use any firearm meeting the minimum power factor (9mm/.38 spl.), as all types of firearms compete together.

Practical Shooting Matches are diverse. Course designers mix props such as walls, barricades, doors, and tables with full or partial targets, no-shoot targets, steel reactive targets, moving targets, and others. As **Practical Shooting is freestyle**, you provide the solution to the shooting problem, and **both score and speed count**.

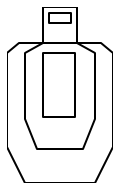
Practical Shooting = Safety in Action. Safety is constantly stressed in the rules and on the range. Whenever you're shooting, two Range Officers will be right behind you, alert for "brain fade."

I.P.S.C. (pronounced "ip-sick" stands for the "International Practical Shooting Confederation," the world body that governs the sport of Practical Shooting. "U.S.P.S.A." stands for the "United States Practical Shooting Association," the IPSC governing body for the United States.

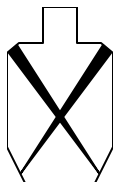
D.V.C. (diligentia, vis, celeratis) is the IPSC motto; it stands for "Accuracy, Power, and Speed," and symbolizes the challenge of the sport. How fast can you shoot? How accurately? Can you find the right mix of speed and accuracy when using a powerful firearm?

Pieces of the Puzzle

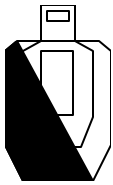
IPSC stages of fire ("stages") can contain full or partial IPSC targets, steel reactive targets, swingers, turners, appearing and disappearing targets.....the only limitations are the stage designer's imagination and the applicable Safety Rules in the USPSA Handbook. Let's look at the targets you'll most commonly encounter:



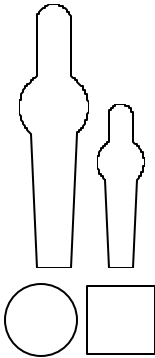
(full) **IPSC targets.** The targets are tan/buff in color. Scoring zones are delineated by pressed in or punched scoring lines that are invisible except at very close range.



No-Shoot target. These are white, and may or may not have a black "X" across them. Hits on no-shoot targets are always penalized 10 pts each



Hard-Cover targets (various configurations). The obstructed (black or otherwise colored) portion of the target represents hard cover that is impenetrable to a full bullet diameter. Hits in hard cover are deemed misses, and are penalized 10 pts for each missing hit in the scoring portion of the target. This is important in *Comstock* stages: You may fire extra shots to make up for hits in the hard cover.

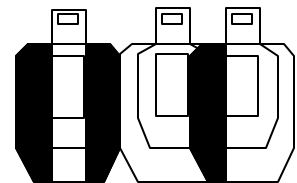
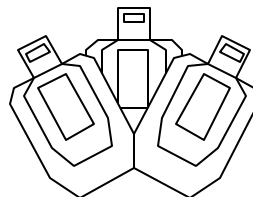
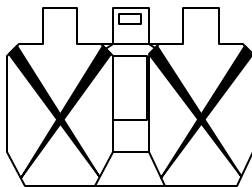


Large ("Pepper") and small ("US") **"poppers."** These are steel reactive targets that must fall to score (can be either 5 pts/1 "A" or 10 pts/2 "A" for knockdown). Stages may include no-shoot poppers. Pepper poppers and US poppers are commonly used to activate moving targets when they're knocked down. They are calibrated with minor power factor 9mm ammunition prior to the match to insure that they'll fall if properly struck.

8" round and 6" square ("B-zone") steel **plates.** These are steel reactive targets that must fall to score (knockdown = 1 "A" hit). These, along with regulation poppers, are the only legal steel targets for IPSC.

Almost every stage will include some combination or combinations of IPSC, hard-cover, and/or no-shoot targets, and will more often than not include a steel target or two.

You'll also encounter partial/combo targets delineated by no-shoots, another shoot target(s), or perhaps a hard cover target, like these.....



All targets are impenetrable to a full bullet diameter, so, a hole through two targets only scores on the "top" target (the first one the bullet passes through). This includes no-shoots and hard cover. For example, a full bullet diameter through the center of the no-shoots flanking the first target above would *not* score on the shoot target behind it! Likewise, a full bullet diameter through the right-hand "D" zone of the angled left-hand target in the second array above would *not* score a "C" on the center target!

Scoring

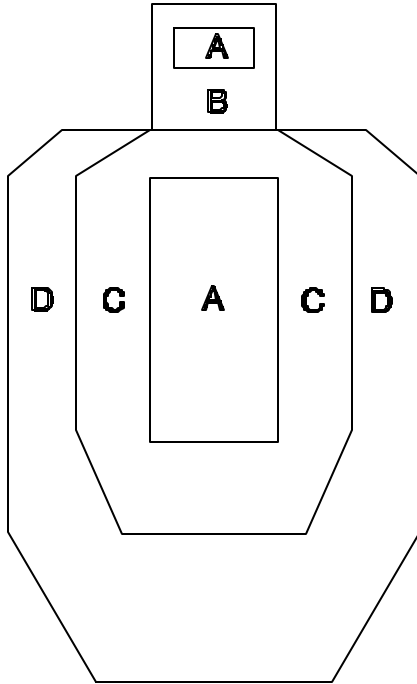
At its most basic level, Practical Shooting matches are scored on a **"points per second"** basis. We do some mathematical weighting to ensure that long courses count more than short courses, but the sport hinges on the players' relative ability to shoot through the course quickly and accurately.

Remember "DVC?" Our scoring system rewards accuracy with more points, and assesses penalties for misses. It rewards speed by dividing the number of points received by the time taken to get them (yielding a points per second "hit factor").

To reward power, we recognize two power levels – "Major" and "Minor." Major and Minor "A" hits both score 5 points, but "Minor" hits score less points in the B, C, and D zones.

The chart on the following page explains this in more detail.

IPSC TARGET SCORING ZONES



SCORING IPSC TARGETS

<u>pts.</u>	<u>Major</u>	<u>Minor</u>
A	5	5
B	4	3
C	4	3
D	2	1

POWER FACTOR

$$\frac{(\text{bullet wt, gr}) * (\text{muzzle velocity, fps})}{1,000}$$

"Major" = 165 or greater

"Minor" = 125 - 164.99

Sub-Minor = <125 - scores zero

HIT FACTOR

$$\text{total points} \div \text{total time} = \text{"hit factor"}$$

HIGHEST HIT FACTOR WINS THE STAGE

and receives max. points for the stage.

Other shooters are scored against the stage winner ratioed on their hit factors.

STEEL/REACTIVE TARGETS

Knockdown = 1 "A" hit. Sometimes, a steel target will count 10 pts. (2 "A" hits).

IPSC uses three sets of stage procedures:

COMSTOCK

Most common: **Rounds & time unlimited.** Usually, only your best two hits on a target are scored, but you may "shoot all you want!"

VIRGINIA COUNT

Limited rounds (i.e.: you cannot make up misses as you can on a Comstock stage), but **unlimited time.** Extra shots, extra hits, and misses are penalized. The secret to V.C. stages is to take the time to get your hits. Time won't hurt you, but misses will kill you on a V.C. stage (since you can't fire extra shots to make up misses)!

FIXED TIME

Both the **number of rounds and time are fixed;** extra shots, extra hits, and overtime shots are penalized (but misses are not). "Fixed" or "Timed" Fire courses are not factored; you are scored on your target points only. The secret to T.F. stages is to try for only the scoring hits that you can make in that time. *Don't "spray and pray,"* trying to get all your shots off - you'll be disappointed.....

Your Gun, Gear, and Accessories; Getting Started

You can actually get started with very little equipment: A safe gun and holster, ammo carriers, a belt, and several hundred rounds of ammunition. Eye and hearing protection are mandatory. Most all magazine/speedloader carriers work - some are more elegant than others. You can start with two magazines (or speed loaders), but most shooters carry four or more (courses of fire requiring up to 30 rounds are not uncommon). A bag for spent brass is handy.

Don't rush out and spend - you'll be sorry later. Study what experienced shooters are using and ask them about their guns and gear; they're always happy to help new shooters. Get a number of opinions (no shortage of opinions exist in this sport!) and ask where the best buys are before you do any major spending. Frequently, you can arrange to borrow equipment to try.

Wear adequate clothing. **Practical Shooting is an outdoor sport practiced in all weather.** Pouring rain, a foot of snow, whatever - the match goes on. Dress to stand around while you're waiting your turn to shoot. Pants should allow you to freely bend and stretch. Shirts should fit closely so loose fabric doesn't snag your equipment. Stop holster wiggle with a good belt, and wear shoes you can run in. Sunscreen and umbrellas are nice to have, as are gloves and handwarmers for standing about in the cold.

Gun store commandos and Rambo wanna-be's have absolutely no place in our sport; so leave camouflage clothing and shirts with those clever sayings at home. IPSC is a sport - *not* combat training, *not* militia apprenticeship!!! Un-sportsmanlike appearance and/or behavior will get you barred from the range (rule 10.4). This sort of stuff gives us image headaches - we're sure you understand!

Your gun must be serviceable and safe - not fancy, trick, or custom. Start with a gun you might select for personal protection - a few matches with it will tell you a lot! Remember - it needs to make minor (.38/9mm) to compete for place and/or prizes. Got a Glock? A 1911? A revolver? Great! *Need* a \$2,000+ race gun to be competitive? Not! In fact, our divisions that use largely stock guns (Limited, Limited 10, Production, and Revolver) have outstripped the "Open" race gun division by a wide margin. Our sport favors new shooters with "entry-level" equipment.

Most Practical Shooters reload their ammunition - not only to cut costs, but to tune their load to their gun. When using reloads (or shooting with people who are), beware the "squib" load. A squib load consists of a primed case and a bullet, but no powder charge; they go "pop" instead of "bang," and usually leave a bullet stuck in the barrel. ***Don't fire the next round - if the gun goes POP, you STOP!*** The range officers will help you clear the stuck bullet with a special rod.

The Range Commands

On each stage, a shooting order will be established. If you're not "on deck," you'll be helping to tape targets or retrieve brass. When you're "on deck," you will follow the next shooter (*don't* tape or pick when you're on deck - use the time to prepare yourself to shoot). When the shooter ahead of you is finished, the range is clear, and everyone is downrange picking brass and taping targets, this is your opportunity to walk through the course, play on the props, and finalize your game plan in your mind (***do not, of course, touch your gun!***). Be deliberate. Finish your preparations and come to the line ready to shoot when it's your turn!

When you are called, step into the shooting box (or initial shooting position), stand, and **await the Range Officer's commands: DO NOT touch your gun until you're told to!**

The Range Officer will then issue these commands:

The Range Commands; Here We Go.....

<i>Do you understand the course of fire?</i>	Optional - <i>most</i> R.O.'s ask this (or something like it), but some don't. Now's your chance to ask any last-minute questions. If you <i>don't</i> ask a question, the the RO will say;
<i>Load and make ready!</i>	This is your "OK" to load and holster your gun. Remember to put that safety on if you have one! When you have assumed the starting position, you will hear;
<i>Are you ready?!</i>	If you are NOT ready, <u>shout</u> "NOT READY!" Otherwise, the R.O. will proceed with "the countdown." The next command will be -
<i>Stand by!</i>	This means the audible start signal is imminent. Within seconds, you'll hear a "beep," signaling you to commence shooting. Once you have completed the course of fire, just stop and wait. You will hear -
<i>If you are finished, unload and show clear.</i>	<i>With your finger out of the trigger guard and the muzzle pointed safely downrange</i> , drop the magazine, empty the chamber, and hold your slide back (revolvers, open and empty the cylinder); allow the R.O. to examine the now-empty gun (chamber and mag well). When the RO is satisfied, he will say -
<i>Gun clear - hammer down,</i>	<i>With the muzzle pointed safely downrange</i> , close the slide (or cylinder), and DROP the hammer - this means <i>pull the trigger as though you were firing a round</i> . This does NOT mean <i>decock</i> the gun (for you double-action auto aficionados!). If the gun goes BANG! you will be disqualified.
<i>and holster.</i>	Holster your <i>empty</i> gun.
<i>The range is clear!</i>	This signals the tapers and pickers - and you - to go forward. Stay with the Range Officer and check your targets. Stay at least three feet from your targets, and <i>don't</i> touch them! Verify your score (scored correctly, hits totaled) and sign the score sheet. Don't worry about picking up after yourself: Someone will collect your spent brass and dropped magazines.

If, at any time, the R.O. blows a whistle or shouts "hold it!," "stop!," or the like, cease firing, point the muzzle safely downrange, remove your finger from the trigger guard, apply the safety, and await further instructions.

Getting Started in "Practical Shooting" (IPSC) - **SAFELY**

Practical Shooting is "Safety in Action:" SAFETY is THE watchword of the entire USPSA program! Practical Shooters instinctively practice safe gun handling under pressure, and they demand the same of others: USPSA-affiliated clubs always check new shooters to ensure that they have the skills needed for safe participation. **SAFETY COMES FIRST AND FOREMOST - ALWAYS!**

Upon successful completion of your Safety Check, you will be issued a USPSA "Safety Check Card," and will be allowed to shoot as a "Coach-Through" for your first three matches. Upon successful completion (i.e., no unsafe gun handling) of your first three matches, a Range Officer (RO) or the Match Director (MD) will sign your card (make sure you ask!), allowing you to compete (as "unclassified") in USPSA matches. From there, you must join USPSA to obtain a national classification.

At your Safety Check, you will be expected to have -

- ✓ A **serviceable and safe handgun, minimum caliber 38 spl./9mm**. All of the critical safeties (half cock notch, disconnecter, hammer block, etc.) on your handgun must work. If your gun has an extra-wide trigger, it may not protrude outside the trigger guard. (Rules 5.2.5, 5.2.8)
- ✓ A **safe holster on a belt**; the muzzle of the handgun must point downwards to the ground within three feet of you when standing naturally relaxed, the trigger must be covered, and the gun belt must be secured at waist level (*please* leave your shoulder holsters, S.O.B. holsters, fanny packs, tie-downs, and manly "Tac Ops" thigh holsters, etc., at home!). The heel of the butt of the handgun may not be below the top of the belt. (Rule 5.3.6)
- ✓ **Magazines or speed loaders** (2 or 3 is plenty to start with), and carriers for same. Bring *at least 50 rounds of ammunition - 100 is better*. We suggest factory ammo for your safety check (unless you already know what's considered "safe" handloads under USPSA rules).
- ✓ **Ear and eye protection**. Shooting glasses must be industrial safety glasses or genuine shooting glasses; most sunglasses lack the strength needed to afford adequate protection. Foam ear plugs provide excellent ear protection, and they're cheap.
- ✓ Your **completed Safety Quiz**, for review and discussion.

At your Safety Check, we will expect you to demonstrate these **safe gun handling skills**:

- ✓ Check your gun
- ✓ Load and make ready
- ✓ Draw and fire from various starting positions
- ✓ Safely reload your gun (both standing and moving)
- ✓ Safe downrange & cross-range movement (90° rule)
- ✓ Safe strong- and weak-hand only shooting
- ✓ Safely clear a (semi-auto) jam
- ✓ Unload and show clear

All USPSA clubs employ a "cold" range: This means that **all guns must be unloaded, and holstered (or cased/bagged) at all times**. Guns are *not* to be removed from holsters or cases, unless and until so directed by a Range Officer, or in a designated safety area. Guns must be empty (*inclusive of*

magazines, snap caps, and/or empty cases), with actions closed and hammers down, when holstered or cased. **Gear up only in the specially marked Safety Areas. Do NOT handle ammunition in a Safety Area!**

Always arrive at the range with your empty gun secured in a suitable bag or case .

Firearm safety is ultimately a matter of personal responsibility and self control, two key qualities stressed in Practical Shooting. **The shooter is always responsible for his or her actions and safe gun handling.**

The Four Laws of Gun Control -

- 1) I will treat every firearm as a loaded one!
- 2) I will never point a firearm at anything I am not willing to destroy!
- 3) I will be sure of my target and what is behind it before firing!
- 4) I will keep my finger off the trigger until my muzzle is pointed downrange!

Violations these laws will lead to disqualification from matches. The careless and/or immature will find other shooters intolerant of sloppy gun handling - they expect to compete under safe conditions. Like rock climbing, white water rafting, or sky diving, Practical Shooting contains a remote element of danger. However, **the "disaster factors" are all under your direct control.** That is why we demand that you accept full responsibility for your actions; it's **your** gun, **you're** shooting it, and **you** have full control of the "disaster factors."

If you can't or won't accept this responsibility, then this isn't the sport for you!

Your First Match

Nervous about your first "public performance?" Most people are! Hey - **Relax** and enjoy it! This sport is **fun!** You'll find that both experienced shooters and Range Officers are friendly and helpful with new shooters. We all enjoy Practical Shooting, and want to get you started right! Matches are as much social gatherings as shooting contests.

Forget speed! Walk through the match - it's the smart move. Don't try to imitate the "hosers" that zip through a course in flying cleats and a shower of brass. To be good at this (or any other) sport, you have to pay your dues, learn the fundamentals, and be able to apply them on demand. **Forget speed - think safe and smooth! Forget the time, and concentrate on getting all "A" hits.** Forget winning - think about your front sight. Practical Shooting is very much a mental game. Shooters who are obsessed with winning rarely do - they distract themselves.

Above all, concentrate on controlling your gun! Nobody **wants** to see you get DQ'd on your first time out because of a safety violation, but it **will** happen if you try to run before you can walk, or try to miss fast before you can hit anything slow. Concentrate on learning safe gun handling practices - speed will come with practice and experience (or, put another way, it'll happen by itself or it won't happen at all - **don't "try" to go fast!**). **Always, always, always pay attention to your muzzle direction and to where your trigger finger is!**

The hallmark of the Master is not blinding speed - it's smoothness. All wasted motion, all fumbles, all flourishes, have been stripped away until only the bare essentials remain. You can develop smoothness with lots of **dry fire practice** in front of a mirror (leave your ammo in another room, please!). Do it in slow motion, and think about what you're doing. This way you can correct mistakes, **build good safety habits**, and program the "muscle memory" that will allow you to shoot smoothly - **and safely** - under pressure. Watch other shooters and notice how they execute the

course of fire (engagement order, where they make reloads, etc.) - you can learn a great deal by watching, listening, and questioning. Try to squad with "M" and "GM" shooters while you're learning.

The Fundamental Safety Rules You Need to Know

- 2.4) SAFETY AREAS – Other than on the line under RO direction, you may handle your gun only in a designated Safety Area. Any gun handling anywhere else on the range premises is considered unsafe gun handling, and will incur a match disqualification (10.3.3).
- Handle ammunition anywhere but a Safety Area. It's OK (but really, really stupid) to have loaded magazines/speed loaders on your person while in a Safety Area, but don't touch them; don't even handle snap caps or empty cases (2.4.2, US 10.3.14)! Load your clips/speed loaders while you're waiting to shoot.
- 5.3.3) RE-HOLSTERING – "Hot" re-holstering during a course of fire is strongly discouraged, but permitted. When reholstering, the safety must be applied. Likewise, when re-holstering a revolver or double-action-only automatic pistol, the hammer must be down (8.5.2). Violations will result in match disqualification (10.3.13).
- 5.3.8) RETENTION - The holster must retain an unloaded gun during a holster test (usually, a jump over a 16"-18" high object on the ground). Failure during a holster test requires that the holster be withdrawn until it meets the requirement. Failure during a course of fire - whether or not the gun is loaded - results in a match disqualification (10.3.5). Magazine and speedloader holders must also retain equipment during a holster test (5.5.1).
- 5.4) EYE & HEARING PROTECTION – Eye and ear protection is mandatory. Loss of either during a course of fire will result in a reshoot. Deliberately displacing either to gain a reshoot is unsportsmanlike conduct, and earns a match disqualification (10.4.4).
- 5.5.3) AMMUNITION - Metal-piercing, tracer, and incendiary ammunition is strictly prohibited.
- 5.5.4) UNSAFE AMMUNITION – Any ammunition which is, in the opinion of a Range Officer, unsafe (pierced primers, multiple squibs, et al) will be withdrawn from the competition.
- 10.3) MATCH DISQUALIFICATIONS – A Match Disqualification (MDQ) will be incurred for any of the following safety infractions (in addition to those already mentioned):
- Any accidental discharge (including any discharge before or after the course, any unsafe discharge, and any discharge during loading, reloading, unloading, or correcting a malfunction)
 - Breaking 90° (pointing the gun uprange), whether the firearm is loaded or not
 - Dropping a handgun, loaded or not, during the course, or during loading and unloading
 - Holstering or drawing within the confines of a tunnel
 - Sweeping any part of your body – or anyone else's – with the muzzle of a gun
 - Allowing the muzzle of a handgun to point rearwards beyond a radius of 3 feet when drawing or reholstering
 - Leaving a finger in the trigger guard during malfunction/jam clearing, loading, unloading, or reloading, or during movement. (This is considered unsafe gun handling.)
 - Having a loaded handgun other than when specifically ordered to do so by a Range Officer
 - Retrieving a dropped handgun (an RO must get it for you)
- 10.4) UNSPORTSMANLIKE CONDUCT – Failure to obey Range Officers' directions, behavior and/or attire liable to bring the sport into disrepute (temper tantrums, apparel of dubious taste, etc.), deliberately shooting props and equipment, etc., will lead to disqualification and banishment from the range.
- 10.5) PROHIBITED SUBSTANCES – Persons under the influence of alcohol or other drugs will earn an MDQ.

SAFETY FIRST

When you get a chance, take the **Safety Quiz** below and check your answers against the key on the next page. The quiz will help you understand the fundamental safety rules of IPSC.

		True or False?
1)	Any holster that covers the trigger is legal for IPSC.	
2)	I can clean my gun, cycle, and dry fire it in the clubhouse or at my car.	
3)	I may take a sight picture upon stepping into the starting box.	
4)	If I realize I forgot a target, it's OK to turn around and run uprange to re-engage it.	
5)	When I'm on deck and my squad is taping and picking, I can run through the course and take sight pictures.	
6)	If my empty gun falls out of the holster when I'm not on a stage, I should find a Range Officer.	
7)	The best thing to do if I fall is to drop or throw my gun to get rid of it.	
8)	When the R.O. says "load and make ready," I can take a practice draw/sight picture.	
9)	It's OK to point the muzzle into the air while clearing obstacles or jams.	
10)	If I drop my gun during a course of fire, I should pick it up and continue shooting.	
11)	If the course of fire requires that I go prone, it's OK to go prone then draw.	
12)	The best place to load magazines is a Safety Area.	
13)	It's OK to have my finger on the trigger when moving from position to position.	
14)	When preparing to shoot, it's OK to top off my magazine and insert it into my holstered handgun.	
15)	If my gun goes off while I'm clearing a jam, it's OK, as long as the round impacts the berm.	
16)	I can lube my gun on a stage while waiting to shoot.	
17)	If it makes me feel safer, I can re-holster my gun during a course of fire before I move downrange.	
18)	If I re-holster my loaded gun, the safety must be applied (single action autos), or the hammer must be down (double action autos and revolvers).	
19)	Eye and hearing protection is mandatory.	
20)	While reloading, my trigger finger must be outside of the trigger guard.	
21)	When I'm told to unload and show clear, I should clear the gun and drop the hammer.	

22)	I don't need to watch the muzzle when I draw - it can point anywhere.	
23)	When told to drop the hammer, I can just decock my double-action auto.	
24)	If I think I can hit the target, it's OK to shoot through props to make the shot.	
25)	If my gun goes off while I'm moving between positions, it's OK as long as the round doesn't leave the range.	
26)	If I need to check, clean, or repair my gun, I need to go to a Safety Area.	
27)	It's OK to use snap caps while dry firing in a Safety Area.	
28)	If I show up for a stage with a loaded chamber - even a snap cap - I will be disqualified.	
29)	If my gun goes off anytime other than when I'm actually engaging targets, I will be disqualified.	

How'd you do?read on to learn the answers, and a little bit of why.....

- 1 **FALSE** The muzzle must also point downwards to within 3 ft of the shooter when holstered. Remember that on the draw the muzzle can point backwards no further than 6 feet behind the shooter - this is impossible with some holsters.
- 2 **FALSE** This will get you DQ'd - do this in a Safety Area only.
- 3 **FALSE** Handling your gun before you're told to by the RO will get you DQ'd! You may take a sight picture only after the "load and make ready" command.
- 4 **FALSE** Remember the 180 rule - you may usually *back up* (please warn the R.O.!), if not specifically prohibited in the course description, but, turn around and break the 180, and you're done for the day!!
- 5 **FALSE** Do *not* handle your gun until you're ready to start and the RO tells you to!! Nothing upsets pickers, tapers, and RO's more than to turn around and see a muzzle pointed at them - whether or not the gun is empty!
- 6 **TRUE** If *you* pick it up and reholster it, you've committed unsafe gun handling (you're not in a Safety Area, nor are you on a stage under RO supervision), a "DQ'able" offense. Find an RO, who will retrieve your gun for you, accompany you to a Safety Area, and assist you with re-holstering.
- 7 **FALSE** If you *drop* the gun, you're done. If you hang onto it, not only is it safer (you can, hopefully, control the muzzle), but you can get up and continue shooting!!
- 8 **TRUE** "Load and make ready" is your clearance to handle your gun. Keep it to one sight picture, though - the shooting box is *not* the place to practice multiple draws!!
- 9 **FALSE** Pointing the muzzle in an unsafe direction (say, into the air/over a berm) can get you DQ'd. Remember - pretend it's going to go "bang" when you don't want it to - where would that round end up?!
- 10 **FALSE** If you drop your gun during a course of fire, sorry - you're done for the day. Stop in place and await the RO's instructions.

- 11 **FALSE** Draw *before* you go prone - if you go prone first, your muzzle is pointed at the expectant crowds, who will first scatter, then groan in sympathy when you are DQ'd upon drawing and breaking the 6' safety zone behind you!!
- 12 **FALSE** Handle ammo anywhere *but* a Safety Area. Do not handle snap caps or empty cases in a Safety Area, either. Get into the habit of removing all of your magazines/speedloaders from your person and putting them in your shooting bag *before* you enter a Safety Area!
- 13 **FALSE** A finger in the trigger guard during movement = Match DQ. Remember: Finger on the trigger *only* when you're addressing a target!!
- 14 **FALSE** No, it's OK to drop the mag, holster the loaded gun (is that safety on?!), top the mag off, take the gun out of the holster, *then* insert the loaded mag, and re-holster. Never, never, **never** insert a magazine into a holstered handgun!
- 15 **FALSE** No, it is not. You've just "AD'd" - your finger was probably where it shouldn't have been (i.e. - in the trigger guard). Stop and await further instructions.
- 16 **FALSE** No, you may not - you're handling your gun outside of a Safety Area, and you're not under RO supervision. Sorry - you've just DQ'd.
- 17 **TRUE** Hot-re-holstering is strongly **discouraged**, but it is not **prohibited** - see #18 following. Also, remember that if the gun subsequently falls out of your holster, you're finished - it is usually best to keep the gun in your hand under control!
- 18 **TRUE** Violate this safety rule and get DQ'd. Remember - it is almost always best to *not* re-holster, and keep the gun in your hand under your direct control!
- 19 **TRUE** For you, and for spectators.
- 20 **TRUE** Remember - finger on the trigger *only* when addressing a target(s).
- 21 **FALSE** No, you should clear the gun, lock or hold it open, point the muzzle into the berm, and allow the RO to inspect it for empty.
- 22 **FALSE** It cannot point over the berm, it cannot sweep you, the RO's, or others, and it must point backwards no further than 6' behind you.
- 23 **FALSE** You must drop the hammer with the *trigger*. The intent is to dry *fire* the gun, and thus guarantee that the chamber is indeed empty. Bring along a spare, empty magazine if need be.
- 24 **FALSE** Deliberately shooting props will get you DQ'd under 10.3 (unsafe gun handling - would you *really* shoot blindly through a wall in a defensive situation?!) and/or 10.4 (gross un-sportsmanlike conduct; you're destroying a club's property, as well as blatantly circumventing the intent of the course design). You may deliberately fire rounds through designated *soft* cover - only.
- 25 **FALSE** No, sorry - this is an accidental discharge (where was your trigger finger?!). You're done for the day.
- 26 **TRUE** *Don't* do this at your car, or in the Clubhouse, or.....
- 27 **FALSE** Nor is it OK to use empty cases. Both are considered ammo, and will get you DQ'd.
- 28 **TRUE** Your hammer must be down on an *empty chamber* at all times unless you are on a stage and have been told to load and make ready.
- 29 **TRUE** Unless it can be conclusively proven that the accidental discharge was due to an actual breakage of the firearm, you will be DQ'd for any AD.

BUCKBOARD BOOGIE (sample "field course")		Designer: Floyd Shoemaker, CSC
		Rules: USPSA/IPSC Handbook, 7th Edition
Scoring : COMSTOCK	10 IPSC targets, best 2 hits each, 4 pepper popper, K/D = 1 "A"	
Rounds/Points : 24 / 120		
Procedurals & R.O. Notes	Standard procedural penalties apply. Engaging steel downrange of 10 yd RO warning line = MDQ. Paint steel no-shoot between shooters if and as needed; <i>any</i> bullet mark on steel no-shoot = -10 pts.	
Starting Position	Standing naturally erect inside wagon "A," facing downrange, with wrists above respective shoulders in surrender.	
Start Signal :	AUDIBLE	Stop Signal : LAST SHOT FIRED

STAGE PROCEDURE

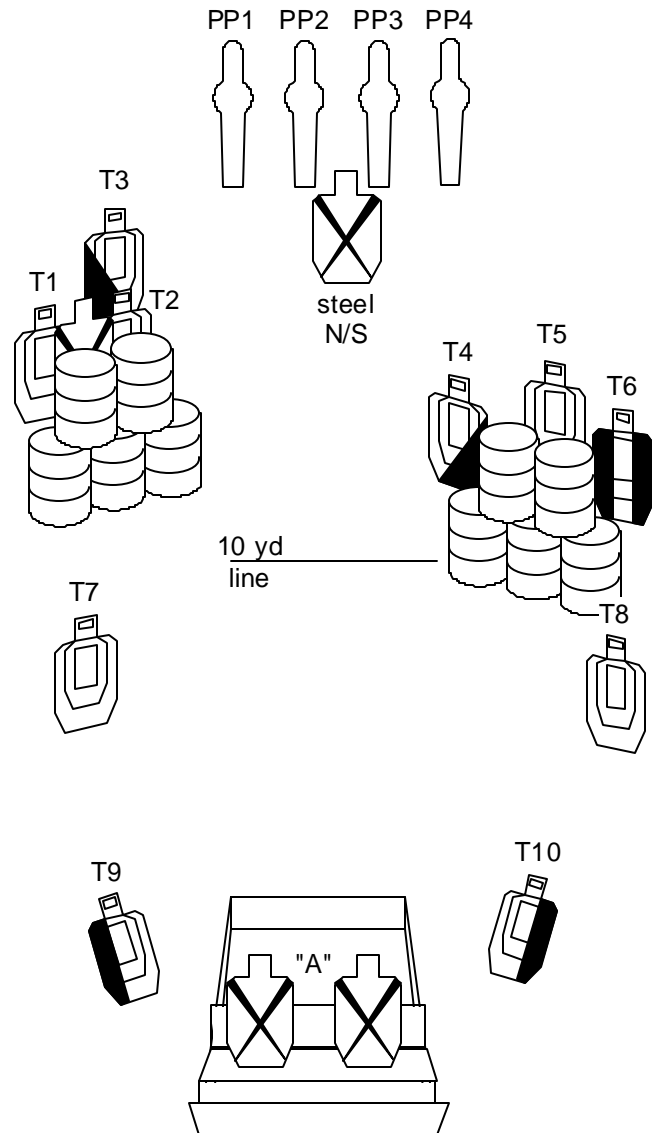
On start signal, from within the wagon (only), engage T9-T10 and PP1-PP4 (only).

T7 and T8 may be engaged from wherever visible (i.e., from the wagon, or en route to T1-T6). Watch your 180 if engaging T7-T8 en route to T1-T6.

Exit the wagon, proceed downrange, and engage T1-T6 as they become visible.

You may not retreat to a preceding shooting position once you have engaged any target at a subsequent shooting position. Targets in each array may be engaged in any order.

Engaging or re-engaging poppers downrange of the wagon will incur a procedural penalty for each shot so fired. You may not engage or re-engage steel downrange of the 10-yd RO warning line (MDQ).



The Need for Speed (sample "Speed Shoot")		Designer: Tom Langdon, MRCPS, w/mod's. Rules: USPSA/IPSC Handbook, 7th Edition
Scoring : COMSTOCK Rounds/Points : 16 / 80	6 IPSC targets, best 2 hits each, 2 poppers & 2 - 8" plates, K/D = 1 "A"	
Procedurals & R.O. Notes	Standard procedural penalties apply. Failure to perform mandatory reload when changing boxes = -10 pts/shot fired in this condition.	
Starting Position	Standing in box "A" or "B", <i>shooter's choice</i> , facing downrange, both hands touching wall	
Start Signal :	AUDIBLE	Stop Signal : LAST SHOT FIRED

STAGE PROCEDURE

You may proceed "A" to "B", or "B" to "A", your choice.....

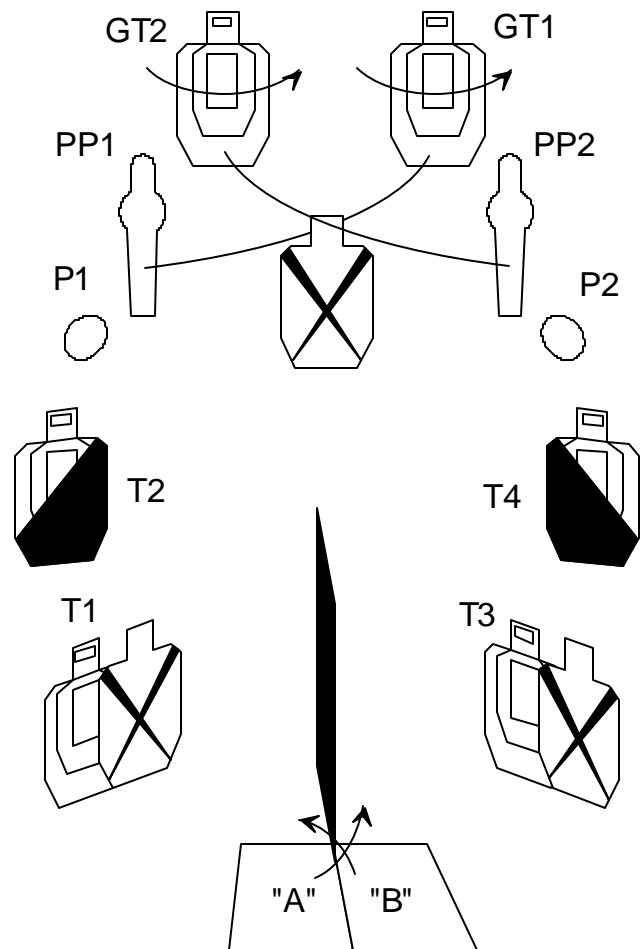
On start signal, draw, and -

- From within *right-hand* box "B" (only), engage *left-hand* array T1-T2, P1, and PP1, and (optionally) GT1 (only), **or**
- From within *left-hand* box "A" (only), engage *right-hand* array T3-T4, P2, and PP2, and (optionally) GT2 (only).

Perform a (single) **mandatory reload**, step into the remaining shooting box ("B" or "A", depending upon which box you started in), and engage **only** the targets appropriate to that box as described above.

GT1 and GT2 are activated by knocking down PP1 and PP2, respectively, and disappear. Misses and FTE's on GT1 and/or GT2 will not be penalized.

You may return to your "starting box" to pick up misses **only** after completing the stated course requirements (min. 8 rounds from one box, reload, and min. 8 rounds from other box). You need **not** perform a second (or subsequent) reload(s) if you are returning to your "starting box" to pick up misses.



(sample "Standards Exercise," from USPSA's National Classifier Book)



CM 98-11

Tuff Enough Standards

RULES: Practical Shooting Handbook, Latest Edition **COURSE DESIGNER:** Adapted from Kent Oram, NV.

START POSITION: Standing naturally in shooting box with hands relaxed at sides.

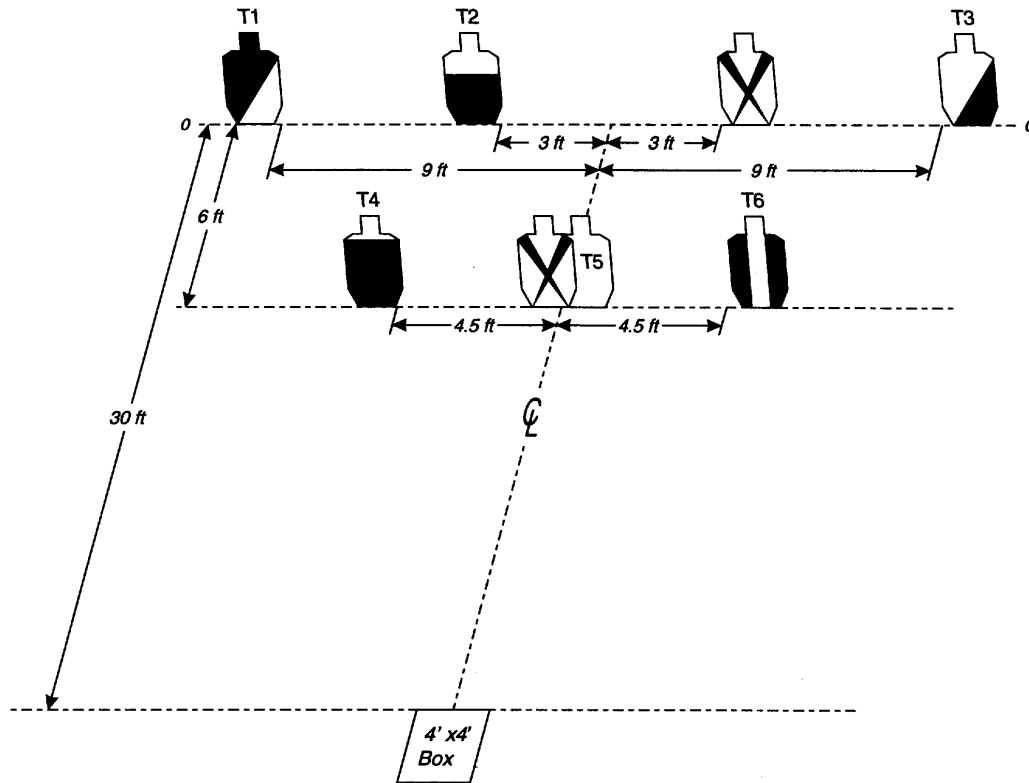
STAGE PROCEDURE

- String 1. 5 sec. Freestyle. On signal, engage T1-T6 in any order with one round each.
- String 2. 6 sec. Strong hand only. On signal, engage T1-T6 in any order with one round each.
- String 3. 7 sec. Weak hand only. On signal, engage T1-T6 in any order with one round each.

RANGE OFFICER NOTES: Shooters may use both hands to clear jams without penalty. Allow .3 seconds for the horn on all timing. Example: 6 second string—6.30 is NOT overtime; 6.31 is overtime.

SCORING

- SCORING:** Fixed Time, 18 rounds, 90 points
- TARGETS:** 6 IPSC
- SCORED HITS:** Best 3
- START - STOP:** Audible - Audible
- PENALTIES:**
 - Procedural. -10
 - No-shoot hit. -10
 - Extra shot. -10
 - Extra hit. -10
 - Late shot. -10



SETUP NOTES: Set paper targets to five feet high at shoulders. Hard cover on T2 begins at bottom of target and extends upward 15 inches from the bottom scoring line. T4 is hard cover below the top scoring line of the



lower A zone. Hard cover on T6 is parallel with A zone scoring lines. Edge of no-shoot at T5 is even with edge of A zone. Left edge of T5 is on centerline.

Authorized 1998

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Information About Shooter Classifications

As with most shooting sports, "IPSC" has "classifications," categorizing shooters into different skills strata. Not only does this mean that you only have to compete against those in your class (of equivalent skills), it provides an incentive (and, let's face it - a thrill) to advance in class as your skills and capabilities increase!

USPSA maintains a National Classification System for its members; you must maintain a membership in USPSA to become - and remain - classified. The National Classification System is based on your scores on National Classifier Stages (like the one on the preceding page). USPSA publishes a selection of standardized "Classifiers" that every club in the country uses. Your initial classification as a newer shooter (assuming, of course, that you've joined USPSA) is based on your first six scores on *different* Classifier Stages. Thereafter, your scores on Classifiers are forwarded to the national office by the hosting club; these are reviewed quarterly, and, if you've shot well enough, you'll be re-classified upwards.

The highest hit factor (nationally) on any given classifier constitutes a 100% score; your percentage is based on the ratio of *your* hit factor to that fired by the "100% shooter" that quarter. The average of your highest six Classifiers establishes your National Classification, as follows:

<u>Classification</u>	<u>Percentage</u>
Grand Master	95 - 100%
Master	85 - 94.9%
A	75 - 84.9%
B	60 - 74.9%
C	40 - 59.9%
D	< 40%

More detailed explanations of USPSA's National Classification System are available in the Practical Shooting Handbook, and/or from USPSA's website, <http://www.uspsa.org>. You may request a copy of the Practical Shooting Handbook and/or Rulebook by calling USPSA at **360-855-2245**, or by mailing them at **USPSA, Inc., P.O. Box 811, Sedro Woolley, WA, 98284**.

Club Contact Information

Thanks for your interest! If you haven't already scheduled a safety orientation, feel free to contact us at your leisure.

Person	Organization	Match Dates

Sample Club Bylaws

BYLAWS of the _____,

(hereinafter referred to as "Club")

A USPSA-AFFILIATED CLUB

Adopted _____, 20_____

ARTICLE I – OBJECTIVES

The members of this club have voluntarily associated together to achieve certain civic and athletic objectives:

- TO** encourage the growth of safe and practical pistol, rifle and shotgun shooting in our community by presenting an annual program of Practical Shooting matches open to all qualified shooters.
- TO** promote greater gun safety in our community by sharing our knowledge of safe, practical gun handling techniques and ethics with others through an annual series of educational courses on safe shooting open to all qualified shooters.
- TO** encourage participants in our sport to develop those characteristics of self-control, honor, integrity and politeness which are the hallmarks of the Practical Shooter.

ARTICLE II - MEMBERSHIP

Section 1. **Types of Membership.** Types of membership shall consist of annual, family, life and honorary life memberships.

1. An **annual member** is any member whose current annual or other dues have been paid.
2. **Family memberships** shall include husband, wife and children under age 18 living at the same address. Family membership dues shall be one and one-half (1 1/2) times the current annual dues for active memberships.
3. **Life membership** may be purchased for twenty (20) times the current annual dues for annual memberships.
4. **Honorary life membership** may be conferred on an individual who, in the opinion of the board of directors, has contributed to the Club, or the shooting sports in general, in some outstanding manner. A two-thirds (2/3)-majority vote of the board of directors shall be required to bestow such membership.
5. Dues for **Full Time Law Enforcement Officers** (individual or family) shall be 1/2 of the annual member dues. To qualify, the applicant must be:
 - a. Deputy Sheriff, City Police Officer, Highway Patrol or State Police officer
 - b. Detention Officer (including prison staff and jail officers)
 - c. Federal Officer, Parole or Probation Officer
 - d. Campus Security or Fish & Game Officer

This provision is to include qualified retired officers who have been past members of the club.

Section 2. **Membership Qualifications.** Qualifications for admittance to membership to the Club are that the prospective member be dedicated to the purposes of the club, be twenty-one (21) years old or older and legally able to own and possess a firearm. A prospective member shall be eligible for membership upon acceptance of his or her application by the board of directors, compliance with these bylaws, and payment of such dues and fees as may from time to time be fixed by the board of directors. Application for Club membership shall be made to the Secretary of the board of directors. Acceptance to membership shall be automatic upon the recommendation of any member of the Board, unless overruled by a vote of a majority of the board of directors. Acceptance of application for membership shall not be unreasonably withheld and shall be granted upon payment of dues except in the case of failure to meet qualifications herein or conflict with membership policies set by the board of directors.

Upon acceptance, the applicant will become a Provisional Member for at least three months. As a Provisional Member the applicant will earn points for participation in Club activities as shown below:

<u>Activity</u>	<u>Points Earned</u>
Meetings & Practices	1
Match Setup	2
Assist at Match	2
Match Tear Down	2

No vote on Active Membership shall be taken until (1) at least three months have passed (3rd. business meeting after submission date) and (2) at least five points have been accumulated.

Section 3. **Non-discrimination.** No person may be denied membership on the basis of religion, race, gender, or ethnicity.

Section 4. **Dues.** The board of directors shall recommend the amount of the annual dues to the membership at the December meeting. A majority vote of the members present at the January meeting will be required to adopt the recommendation of the Board.

1. Annual dues shall be paid to the Club Treasurer by the first day of March of each year.
2. Failure to pay annual dues by the first day of April will result in the removal of the nonpaying party from the Club membership list after notification by mail by the Club Treasurer.
3. Payment of the full annual dues by a delinquent member shall result in reinstatement with full Club benefits and privileges.

Section 5. **Voting.** Each Club member shall be entitled to vote at the annual election of Directors, and on issues submitted to the members by the board of directors, which issues may be submitted to the membership in meeting or by mail ballot.

Section 6. **Membership privileges.** Upon acceptance to membership, each member shall have all privileges conveyed by these bylaws, by policy of the board of directors, may attend any meetings of the board of directors, and at such meetings of the Board may have voice but no vote in the affairs of the Club.

ARTICLE III - PURPOSE

The _____ Club, Inc. shall be a nonprofit organization, organized to support and promote safety, training and education, and competition and matches in the sport of practical shooting, and to support the individual right of every person to keep, bear and use arms, as such goals shall be defined and redefined from time to time by the board of directors.

ARTICLE IV - AFFILIATIONS

Section 1. The Club may affiliate with any organizations that share with the Club the interests of support and advancement of the sport of practical shooting and support of the right to keep and bear arms.

Section 2. **(Name of the range owner)** All active shooting activities at the _____ Range are conducted on behalf of the _____. **(NOTE: The purpose of this clause is to bring the USPSA/IPSC activities of the club under the insurance protection of the range owner. IT WILL NOT APPLY in all cases. Check with your range owner and whatever legal council is necessary to determine the validity of this section in your case.)**

ARTICLE V - OFFICERS AND DIRECTORS, ELECTIONS AND TERM

Section 1. **Officers.** The officers of the Club shall be a President, who shall also be the Chairman of the board of directors, a vice-president, a Secretary, who shall also be Secretary of the board of directors, and a Treasurer. All officers must be members of the club in good standing. These offices shall be filled according to these bylaws.

Section 2. **Term of Officers.** The term of each office shall be for one (1) year, and new terms shall be effective on the first day of January of each year.

Section 3. **Vacancies.** A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled by the board of directors, with election of a Club member in good standing, for the unexpired portion of the term. Any vacancy that occurs in the board of directors prior to the expiration of a term shall be filled by such person as shall be elected thereto by the board of directors. A member of the board of directors so appointed to fill a vacancy shall hold office for the unexpired term of his predecessor in office.

Section 4. **Nominations.** A Chairman of the Nominations Committee shall be appointed by the president, with the consent of the board, at the September meeting. This Chairman shall select two other members in good standing to form the Nominations Committee, whose duty it shall be to present a nomination for each director and officer position to the membership at the October meeting. Nominations from the floor shall be in order at the November Annual Meeting of the members.

Section 5. **Elections.** Election of officers and other directors shall be held at the November meeting of the board of directors, and by a majority of the members in good standing present and voting. Voting of proxies shall not be allowed. Vote shall be by secret ballot unless such other method of voting shall be consented to by all members present. Should no candidate for an office receive a majority vote, a run-off election shall be held immediately between the two candidates for such office who received the greatest number of votes. The three (3) nominated director candidates who receive the greatest number of votes shall be elected to the three non-officer, director positions. In the event of a tie, a runoff election shall be held only among such candidates as received tie votes

Section 6. **President.** The President of the Club shall be the chief executive officer of the Club. He shall preside at all meetings of the board of directors and the general membership, and shall perform all duties as may be prescribed by the board of directors and these bylaws. He shall be an *ex-officio* member of all regular and special committees. In the event of the death or resignation of the President, the Vice President, if there shall be one, or if not, the Treasurer, shall have all

powers of, and be subject to all restrictions upon, the President, until the board of directors fills the vacant president position under Section 3 of this article. The president, or his appointee, is required to attend all regularly scheduled or special section meetings.

Section 7. **Vice-President.** The Vice-President shall serve as President pro temp whenever the President is unable or unwilling to so serve, and shall perform other duties as assigned by the President.

Section 8. **Treasurer.** The Treasurer shall have the charge and custody of and be responsible for all funds and securities of the Club; receive and give receipts for money due and payable to the Club from any source whatsoever, and deposit all such money in the name of the Club in such banks, trust companies or other deposit-ores as shall be selected in accordance with the provisions of these bylaws; and, in general, perform all the duties as from time to time may be assigned to him by the President or by the board of directors.

Section 9. **Secretary.** The Secretary shall keep the minutes of the meetings of the board of directors, and the minutes of meetings of the general membership, in one or more books provided for that purpose; see that all notices are duly given in accordance with the provisions of these bylaws; be custodian of the Club records; and in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned by the President or by the board of directors.

Section 10. **Removal.** Any officer elected may be removed by the board of directors upon an affirmative vote of three-quarters of the entire board of directors, whenever in its judgment the best interests of the Club would be served thereby. A simple majority of the board of directors may cause the involuntary resignation of an officer after the absence of that officer from three (3) consecutive regular meetings of the Board.

ARTICLE VI - BOARD OF DIRECTORS

Section 1. **General Powers.** The board of directors shall have the general power to manage and control the affairs and property of the Club, and shall have full power, by majority vote, to adopt rules and regulations governing the action of the Board.

Section 2. **Number, Qualifications, Tenure of Members of the Board of Directors.** The number of members of the board of directors shall be seven (7). They shall be elected annually. Members of the board of directors must meet the qualifications for membership in the Club, and must be currently members in good standing. Those members elected to the officer positions of President, Vice President, Secretary and Treasurer shall have also been elected as Directors.

Section 3. **Annual Meetings.** The annual meeting of the board of directors shall be held without other notice than this bylaw, on the third Thursday of November of each year, immediately following the annual meeting of the members.

Section 6. **Quorum.** A majority of the total number of members of the board of directors shall constitute a quorum for the transaction of business at any meeting of the Board; but if less than a majority of the members of the board of directors are present at said meeting, a majority of the members of the board of directors present may adjourn the meeting from time to time without further notice.

Section 7. **Manner of Acting.** The act of a majority of the board of directors present at a meeting at which a quorum is present shall be an act of the board of directors, unless law or these bylaws require the act of a greater number.

Section 8. **Compensation.** Directors as such shall not receive any stated salaries for their services, but by resolution of the membership, a fixed sum and expenses of attendance may be allowed for attendance at each annual or special meeting of the Board; but nothing herein contained shall be construed to preclude any member of the board of directors from serving the Club in any other capacity and receiving compensation therefore.

Section 9. **Informal Action by Members of the Board of Directors.** Any action required which may be taken by the board of directors, or any action which may be taken at a meeting of the board of directors, may be taken without a meeting if a consent in writing setting forth the action so taken, shall be signed by all of the members of the board of directors

.Section 10. **Resignations of Members of the Board of Directors.** A member of the board of directors may resign from the board of directors at any time by giving notice of his resignation in writing addressed to the Chairman of the Board, or Secretary of the Club, or by presenting his written resignation at an annual or special meeting of the board of directors

Section 11. **Committees of the Board.** The President may, with the consent of the Board, appoint chairmen to supervise committees of the Board. Such committees shall have any authority of the Board that is assigned by the Board.

Section 12. **Standing rules.** A majority plus one of the board of directors may adopt whatever standing rules are deemed necessary to state and establish the policies of the Club. The Club, its officers, and its members are bound by the terms of any standing rules. Standing rules must be published at least annually and distributed to all club members.

ARTICLE VII - MEETINGS

Section 1. **Meetings Time and Place.** The Club shall meet on the fourth Thursday of each month at a place designated by the board of directors, which place shall be deemed the regular place of meeting. Meetings shall require no further notice than these bylaws for the transaction of official business of the Club, unless held at some place other than the official meeting place designated by the board, in which case the members shall be given two (2) weeks written notice by U.S. Mail of the alternate meeting place. The board of directors may occasionally establish an alternate date for meetings, to avoid conflicts with holidays or other conflicts, if two (2) weeks written notice is provided members by mail.

Section 2. **Special Meetings of the Board.** The president or any other three directors may call meetings of the board of directors, other than the monthly meetings, provided that all directors are given written or telephonic notice of such meeting at least seventy-two (72) hours in advance. Attendance at any meeting of the Board, by any Director, shall constitute waiver of notice unless such director shall be in attendance for the specific purpose of objecting to the convention of the board for such meeting.

Section 3. **Annual Meetings.** The annual meeting of the members shall be held without other notice than this bylaw, on the third Thursday of November of each year. Notwithstanding this provision, the Club secretary shall make a good faith effort to mail an announcement of the annual meeting to the last known mail address of each member, at least thirty (30) days prior to the annual meeting.

ARTICLE VIII - DISCIPLINE

Section 1. **Board Recommendation and Cause.** The board of directors shall have the authority, by two-thirds (2/3)-majority vote, to recommend to the members that an individual member be disciplined or removed from membership without refund of dues. Recommendation by the Board for discipline or removal of a member shall state a cause, which cause for such recommendation shall be deemed beyond question if the cause involves willful violation of Club safety rules or range rules during Club shooting activities, or if the cause involves the physical injury of any Club member or any other person involved in Club shooting activities.

Section 2. **Notification and Response.** Any member for whom disciplinary action is recommended by the Board shall be notified of the recommendation and the cause in writing at least ten (10) days prior to the general membership meeting at which such recommendation will be placed before the members, and such member shall have a reasonable opportunity to respond to such recommendation and cause, orally and/or in writing, to the members present.

Section 3. **Membership action.** Two-thirds (2/3) of the members present and voting at any scheduled Club meeting may take such disciplinary action as recommended by the Board, or such other disciplinary action as the members may deem appropriate. Such disciplinary action may include sanctioning, suspension of the privilege of participation in Club activities, or removal from membership. Sufficiency of cause for member discipline shall be at the sole discretion of members present and voting, and may extend to infractions as minor as conduct unbecoming a Club member.

ARTICLE IX - WAIVER OF NOTICE

Whenever any notice is required to be given under provisions of law of the State of _____ or the bylaws of the Club, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

ARTICLE X - FISCAL YEAR

The fiscal year of the Club shall begin on the first day of January and end on the last day of December in each year.

ARTICLE XI - BOOKS AND RECORDS

Section 1. The Club shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its board of directors and committees having any of the authority of the board of directors

Section 2. **Fiscal Review.** Each year, the President, with the consent of the, board of directors, shall appoint a Fiscal Review Committee of not less than three (3) members of the Club, which Fiscal Review Committee members shall not include any Club member who has access to Club funds, such as the President or Treasurer. The Fiscal Review Committee shall conduct a review of the books and financial records of the Club and shall present the results of such review to the Club at a regular meeting no later than the end of the membership year.

ARTICLE XII - CONTRACTS, CHECKS, DEPOSITS, AND FUNDS

Section 1. **Contracts.** The board of directors may authorize any officer or officers, agent or agents of the Club, in addition to the officers so authorized by these bylaws, to enter into a contract or execute and deliver any instrument in the name of and on the behalf of the Club, and such authority may be general or confined to specific instances.

Section 2. Checks, Drafts, etc. All checks, drafts or orders for payment of money, notes or other evidences of indebtedness issued in the name of the Club, shall be signed by such officer or officers, agent or agents of the Club and in such manner as shall from time to time be determined by resolution of the board of directors.

Section 3. **Deposits.** All funds of the Club shall be deposited from time to time to the credit of the Club in such banks, trust companies or other depositories that the board of directors may select.

ARTICLE XIII - AMENDMENT OF BYLAWS

These bylaws may be amended, revised, or repealed by a two-thirds (2/3) majority of all of the members present at a meeting which is designated for that purpose. Copies of the proposed amendment(s) shall be mailed to all members at least twenty (20) days in advance of the meeting.

ARTICLE XIV - DISSOLUTION

In the event of the dissolution of the Club, Club members shall have the opportunity to bid for purchase of items of Club property, which property shall be sold to the highest bidder. Any Club property remaining unsold after such bidding and sales shall be sold by the Board for the best available price. Revenue generated by such sales shall be deposited in Club accounts. Upon dissolution, Club assets remaining after payment of all Club liabilities shall be divided equally among all current members in good standing.

Sample Section Bylaws

1. NAME... The name of the organization shall be the _____.

2. OBJECTIVES... The members of this association have voluntarily associated together in order to achieve certain civic and athletic objectives:

To encourage the growth of safe and practical shooting in our community by presenting an annual program of Practical Shooting matches open to all qualified shooters.

To promote greater gun safety in our community by sharing our knowledge of safe, practical gun handling techniques and ethics with others through an annual series of educational clinics on safe practical shooting open to all qualified shooters.

To encourage participants in this sport to develop those characteristics of self-control, honor, integrity and politeness which are the hallmark of the Practical Shooter.

3. MEMBERSHIP... (Sec 3, amended 4/30/89) There shall be three types of Section membership.

A. REGULAR MEMBERSHIP... A shooter may become a regular member of the Northwest Section by (1) passing a Shooter Safety Check, (2) safely completing three USPSA matches and (3) submitting a record of his scores together with a one-time registration fee which shall be set by the Section Executive Committee.

He shall then be entered in the Section Database and maintained there so long as he shall meet the eligibility requirements of the Section Stats Policy.

B. ACTIVE MEMBERSHIP... To become an Active Member of the Section, a shooter must meet the requirements for regular membership and, in addition, be (1) a USPSA member, (2) a member of a USPSA-affiliated club within the section, and (3) a resident of _____ State. Only Active Members residing within the section are eligible for a slot to the USPSA National Championship.

C. CLUB MEMBERSHIP... A USPSA-affiliated club that wishes to become a member of the Section must apply to the Section Executive Committee, which will vote on its application. If accepted, the club will sign the Section bylaws, signifying its acceptance of and intention to abide by Section rules, policies and procedures.

D. ASSIGNMENT OF MATCH DAYS... The Section Executive Committee shall assign a monthly match day to each Section club and shall have the power to resolve any scheduling conflicts between clubs.

4. CLUB ACTIVITY FEES... Each club within the _____ Section will pay to the Section Coordinator a Section Activity Fee of \$1.00 per shooter for each USPSA match. The Section Coordinator will deposit \$0.50 of each dollar in the Section Championship and use the balance to operate his office.

5. EXECUTIVE COMMITTEE... An Executive Committee shall govern the Section. The committee shall be composed of the following officers:

A. SECTION COORDINATOR... The Section Coordinator shall act as Chairman and conduct all business meetings. The clubs elects him, or appointed, per USPSA/IPSC bylaws, which are controlling.

B. DEPUTY SECTION COORDINATOR... The Executive Committee shall elect the Deputy Section Coordinator. He shall serve in the absence of the Section Coordinator.

C. CLUB REPRESENTATIVES... The President or designated representative of each of the USPSA-affiliated clubs within the Section shall represent his club on the Executive Committee. If he cannot attend a meeting, he must designate an official representative and so inform the Section Coordinator prior to the meeting.

D. STATISTICAL OFFICER... The stats officer shall be elected by the Executive Committee, and shall be responsible for determining class ratings within the section, according to section policy.

SECTION TRAINING OFFICER... The Executive Committee shall elect the Section Training Officer. He shall serve under the direction of the Section Coordinator, who shall approve his selection of assistants.

1) The training officer shall direct the Section Training Team and the production of section courses and training programs. He shall assist clubs in the production of clinics and courses.

F. SECRETARY/TREASURER... Appointed by the Section Coordinator and approved by the voting members of the Executive Committee.

G. PAST SECTION COORDINATORS... May participate at meetings, but without vote.

H. SPECIAL COUNCIL... Each club representative as well as the Section Coordinator may choose one person, as special council, to participate at scheduled meetings, but without vote.

I. SHOOTER REPRESENTATIVE... One shooter representative, elected at the Annual General Meeting, may attend all section meetings.

J. VOTING MEMBERS... Voting members of the Section Executive Committee are: the Section Coordinator, the Deputy Section Coordinator, and the President or official representative from each club, and the Shooter Representative. No person may cast more than one vote.

6. MEETINGS... The Executive Committee shall meet no less than once in each calendar quarter. A notice of the meeting together with a draft agenda shall be mailed to all members no less than 14 days prior to any regular meeting, stating the time and place of such meeting.

A. SPECIAL MEETINGS... Special meetings may be called by the Section Coordinator and shall be called upon the written request of three or more of the voting members of the committee. The purpose of the meeting shall be stated in the call. Except in cases of emergency at least three days written or telephonic notice shall be given to all committee members.

One half of the members eligible to vote must be present at any meeting for the committee to conduct business. All actions taken during an emergency meeting are subject to review at the next regular meeting.

B. ANNUAL GENERAL MEETING... The 1st Quarter Executive Committee meeting of each year will be called the Annual General Meeting and open to all Section members. The Shooter Representative shall be elected at this meeting.

7. ELECTIONS... The Section Coordinator, Deputy Section Coordinator, Stats Officer and Training Officer for the following year will be elected at the 4th Quarter Executive Committee meeting held in December. Nominations will be made from the floor.

These officers shall be elected by secret written ballot of the voting members of Executive Committee to serve for one year or until their successors are elected. Their term of office shall begin at the close of the meeting at which they were elected.

The Executive Committee may replace any elected section officer who misses two consecutive meetings without the approval of the committee.

(USPSA NOTE: THE USPSA BYLAWS MANDATE THAT SECTION BYLAWS SPECIFY THE FREQUENCY OF ELECTIONS, THAT THE TERM OF OFFICE MAY NOT EXCEED TWO YEARS, THE MANNER IN WHICH THE ELECTION IS TO BE CONDUCTED, AND A DEFINITION OF WHO IS ELIGIBLE TO VOTE.)

8. FINANCES... The Section Coordinator is responsible for the finances of the Section. He may appoint a Secretary/Treasurer to assist him. He shall maintain a checking account for his office expenses and a savings account called the _____ Section Championship Fund.

A. _____ SECTION CHAMPIONSHIP FUND... The _____ Section Championship Fund shall receive \$__ of each \$__ of Section Activity Fees and the profit from the sale of items from the Section Store. This money shall be used to provide start-up loans for the Section Championship, trophies for the Slots Match Series, and such other purposes as the Executive Committee may approve.

B. AUDIT COMMITTEE... An Auditing Committee of three Executive Committee members or their designated representatives shall be appointed by the Section Coordinator at the 3d Quarter meeting, whose duty it shall be to audit the Section accounts and report their findings to the Executive Committee at the 4th Quarter meeting. The audit will take place within the last 30 days of the term of office.

9. JURISDICTION... The Section Executive Committee may properly consider any and all issues pertaining to USPSA activity in the area currently known as the _____ Section of the USPSA.

In the event that there is a question about the conduct of a USPSA match, the interpretation of USPSA/IPSC rules, or application of rules or principles, the Section Coordinator is empowered to make a ruling on the issue in question, and the clubs conducting the match agree to abide by such ruling.

In cases where immediate action is not required, the Section Coordinator will form a committee of senior Certified Range Officers to advise him on the issue.

In matters concerning compliance with USPSA/IPSC rules and doctrine, the Section Coordinator shall not be subordinate to the Executive Committee.

10. SLOT MATCH SERIES... It shall be the responsibility of the Executive Committee to schedule a series of USPSA/IPSC sanctioned matches leading up to the Section Championship. The purpose of the series shall be to select Class and Section Champions and to determine eligibility for National Championship slots in accordance with the policy adopted by the Executive Committee.

Points earned in these matches and awards given will be determined by published Section policy. To be eligible for a National Championship slot, a shooter must be an ACTIVE MEMBER within 30 day of competing in his first slots match.

11. SECTION CHAMPIONSHIP... It shall be the responsibility of the Executive Committee to see that a Section Championship Match, called the Northwest Challenge, is held annually. This Section Championship match will be conducted under the rules and guidelines of the USPSA/IPSC, and billed and held as a USPSA tournament.

The Executive Committee shall act as the Championship Steering Committee. It shall approve championship policies, the selection of a host club and Match Director, his staff appointments and the terms of an agreement between the Section and the host club.

Upon the conclusion of the Championship, the Executive Committee will audit the Championship books.

(USPSA NOTE: USPSA DOES NOT MANDATE SLOT MATCH SERIES AND SECTION CHAMPIONSHIPS. HOWEVER, THE USPSA BYLAWS REQUIRE THAT SECTION BYLAWS SPECIFY HOW THE DISTRIBUTION OF SLOTS IS TO OCCUR.)

12. USPSA/IPSC MATCHES DEFINED... The clubs signing this agreement agree that any match they conduct that is not run in conformance with the published USPSA/IPSC rules and guidelines will not be represented as an approved USPSA/IPSC match.

13. PUBLISHED POLICY STATEMENTS... The section shall publish and periodically update policy statements on the following subjects:

- A. SAFETY/NEW SHOOTER POLICY
- B. SLOTS ALLOCATION
- C. CLASSIFICATION SYSTEM

14. PARLIAMENTARY AUTHORITY... The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Section in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order which the Section may adopt.

AMENDMENT OF BYLAWS... These bylaws may be amended at any regular meeting of the Executive Committee by a majority vote provided that the amendment has been submitted in writing at the previous regular meeting or written notice has been given to all voting members at least 30 days prior to the meeting.

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3.2 Powers:

The corporation shall have all of the powers provided by law, its Articles of Incorporation, as amended, and its bylaws.

3.3 Revenue:

The corporation expects to receive the bulk of its operating funds from membership dues and activity fees, bequeaths and endowments, and the sale of miscellaneous items bearing the corporation logo to promote practical shooting.

3.4 Enfold:

It is the intent of the corporation to set forth structures, rules, regulations, and to delineate authority and responsibility in order to unite the United States Region, International Practical Shooting Confederation, and this corporation into a viable and formal relationship with its current and prospective members.

ARTICLE 4 - MEMBERSHIP:

4.1 Types of Membership:

Memberships shall consist of individual and club memberships as set forth below.

4.2 Individual Annual Membership:

An individual annual membership requires that the prospective member make formal application to the corporation, meet requirements as may be established by the Board of Directors from time to time, and pay the appropriate annual dues as established by the board of directors.

4.3 Individual 3-Year Membership:

An individual 3-year membership requires that the prospective member meet all requirements of individual annual membership and pay dues as established from time to time by the board of directors for 3-year membership.

4.4 Individual 5-Year Membership:

An individual 5-year membership requires that the prospective member meet all requirements of individual annual membership and pay dues as established from time to time by the board of directors for 5-year membership.

4.5 Individual Life Membership:

An individual life membership requires that the prospective member meet all requirements of individual annual membership and pay dues as established from time to time by the Board of Directors for life membership.

4.6 Individual Sponsor Membership:

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An individual sponsor membership requires that the prospective member meet all requirements of individual annual membership and pay dues as established from time to time by the Board of Directors (corporate and business entities may qualify for this category of membership).

4.7 Sponsor Membership

A sponsor member may be an individual, corporation, or other business entity. Sponsor membership requires payment of annual dues as established from time to time by the Board of Directors, and agreement to conduct on-going support of USPSA in its advertising, product distribution, and/or media contacts. Such support programs shall be reviewed and approved by the president of the corporation as a condition of sponsor membership.

4.8 Club Membership:

A club membership requires that the club i) consist of 10 or more individual members of the corporation, ii) make formal application to the corporation, iii) agree to conduct a minimum of eight corporation approved contests annually under the rules and guidelines as published by the corporation, iv) render the published results, together with appropriate activity fees due the corporation from said contests, to the corporation within 30 days of match date, and v) pay the annual affiliation dues as established from time to time by the Board of Directors. Commingling of clubs for the purpose of avoiding affiliation dues is specifically prohibited. Affiliated Clubs are autonomous in nature and are specifically allowed to conduct club business according to their own local, State and Federal laws, club by-laws, and/or business practices.

4.9 Honorary Life Membership:

The Board of Directors may, from time to time and on criteria established by resolution, convey on individuals and organizations the title of Honorary Life Member for those who have performed exceptional service to the corporation. Honorary Life membership requires no payment from the honorary member. This title is for the purpose of recognition only and no duties or powers are ascribed thereto.

4.10 Other Classes of Membership:

Other classes of membership and their requirements may be established from time to time by resolution of the Board of Directors.

4.11 Dues:

The Board of Directors shall determine the amount of dues required for membership. The individual member's annual dues are payable on the anniversary date of the individual member's admission to USPSA. Club dues are payable on the first of each calendar year and at initiation. Clubs which affiliate with USPSA on or after October 1 shall be affiliated until December 31 of the following year. Clubs are additionally liable for the activity fees for each contestant in all USPSA shooting contests hosted by that member club. Memberships of any type are non-accessible, non-transferable, and non-assignable, and non-refundable.

4.12 Membership Cards, Certificates of Affiliation:

The Executive Manager shall provide for the issuance of membership cards to individual members and certificate of affiliation for member clubs. Each card or certificate shall state the

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period for which it is valid and shall have printed on its face that the corporation is non-profit. The name and address of each member shall be entered on the records of the corporation. If any card or certificate shall become lost, mutilated, or destroyed, a new card may be issued on such terms and conditions as the Board of Directors may determine.

4.13 Termination of Membership:

The membership of any member may be terminated without return of dues

- i. upon written request of the member,
- ii. upon the death or dissolution of the member,
- iii. upon suspension from membership by vote of the Board of Directors, with or without cause, after the member has received notice and has had an opportunity to be heard by the Board of Directors

In addition, should the President determine that a member by his acts or omissions has, or is likely to, bring discredit to the corporation, he may immediately suspend or refuse to renew a membership. In this case, the President shall notify the Board of Directors of his actions, and at the next meeting and the member so terminated may request a review of the President's actions by the Board of Directors. All requests must be submitted in writing, stating the reasons why the President's decision should be reversed. Requests shall be mailed to the national office with a copy to the director for the area concerned and to the President. The Board of Directors shall review all of the relevant facts concerning such terminated member's status and render a decision within 30 days after the review. The decision of the Board of Directors shall be final and binding.

4.14 Non-Payment of Dues or Fees:

Any member may be dropped from the membership for non-payment of dues or fees. Member clubs will be dropped from membership if they have not paid the dues or activity fees by Feb 15th of each year. Those member clubs dropped for non-payment of dues or fees must pay the affiliation dues of a new club when re-affiliating. No money paid the corporation shall be refunded to members unless it can be established that the amount so paid is in excess of that due the corporation.

4.15 Annual Membership Meeting:

The annual membership meeting of the corporation shall be held at the USPSA National Open Championship in even years and at the USPSA National Limited Championship in odd years.

ARTICLE 5 - BOARD OF DIRECTORS:

The Board of Directors shall consist of the President and the elected area directors.

5.1 Business:

The Board of Directors shall direct the overall policies of the corporation.

5.2 Compensation:

Directors shall not receive any salary for their services as directors or as members of committees, but by resolution of the Board of Directors, a fixed fee and/or reimbursement of specific expenses

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may be allowed. Nothing herein contained shall prevent any director from serving the corporation in any other capacity and receiving compensation therefore.

5.3 Regular Meetings:

Regular meetings of the Board of Directors shall be held not less than once in any calendar year. Other regular meetings may be called at a time and place of the President's choosing by providing 30 days notice to the other members of the Board of Directors. The Board of Directors may establish more frequent regular meetings at a time and place of their choosing providing there must always be 30 days notice prior to any regular meeting. Regular meetings may be in person, by phone, or electronic mail.

5.4 Special Meetings:

Special meetings may be called by the President or any three members of the Board of Directors. The call for a special meeting shall state the nature of the business to be considered and the place, date, and time of the meeting. Notice of a special meeting shall be mailed to each director at least seven days before the date of such meeting. Business considered and acted upon shall be limited to that stated in the call for the meeting except as the entire Board of Directors may unanimously determine otherwise. No bylaw changes may be adopted at any special meeting. Special meetings may be in person, by phone, or electronic mail.

5.5 Rules of Order:

Robert's Rules of Order Newly Revised shall be the parliamentary authority at all meetings.

5.6 Voting

Each director, including the President, shall have voting powers at all Board of Directors meetings. Unless otherwise provided in these bylaws, the decision of the Board of Directors shall be determined by a majority vote of the directors present, either in person or by proxy. A roll call vote will be taken at the request of any director.

5.7 Notice of Board of Director's Meetings:

Written notice of regular Board of Director's meetings shall be mailed at least 30 days prior to the meeting. The notice shall include the agenda, time, place, and date of meeting.

5.8 Proxy:

A director unable to attend a Board of Director's meeting may authorize one board member to act in his stead by issuance of a proxy. The proxy shall be in writing and set forth for specific issues only. Proxies must be delivered to the President or chairman at the beginning of the meeting.

5.9 Quorum:

A quorum for conducting the business of the Board of Directors at any meeting shall be a majority of the Board of Directors, whether present in person or by proxy.

5.10 Closed Board Meetings:

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All Board of Directors meetings shall be closed to individuals and organizations other than those authorized by these by-laws or those invited by affirmative vote of two-thirds (2/3) of the Board of Directors. In addition, an individual member may address the Board of Directors for a specific purpose only, after being properly included on the agenda at least 30 days in advance of the meeting.

5.11 Outgoing Board:

Each outgoing Board of Directors must leave funds in the treasury equal to the unpaid bills and other current obligations for which their administration is responsible.

5.12 Competition Rules

The rules and regulations for the conduct of Practical Shooting events shall be those most recently published and distributed to each current member of the organization. The rules will be the most recent edition of the International Practical Shooting Confederation rules available at the time of printing, published in their entirety. Modifications/clarifications to the International rules for competition in the United States shall be approved by the Board of Directors and published with the International rules. The U.S. modifications/clarifications shall be clearly distinct from the international rules.

Changes to the modifications for U.S. competition affecting personal competition equipment must be given a preliminary approval by the Board of directors before publication and those preliminary rule changes must be published in the corporate newsletter three months prior to final adoption. Final changes to U.S. modifications affecting personal competition equipment shall be adopted in final form no more frequently than every two years except as may be required to comply with federal laws.

ARTICLE 6 - ELECTION OF PRESIDENT AND BOARD OF DIRECTORS:

6.1 The President:

The President shall I) be elected by vote of the individual membership, one vote per member, ii) be elected for a term of three years until 1999, then shall be elected for a term of four years, and serve until his successor is elected and takes office and, iii) take office on January first following the year of his election.

In the event the President vacates his office, the Vice President shall serve as acting President for the remainder of the President's term of office, but only when the remainder of the President's term of office is less than 24 months. If the remainder of the vacating President's term of office is greater than 24 months, a special election shall be held to fill the office for the remainder of the term. The special election will follow the policies and procedures set forth in Article 6.6.

6.2 Board of Directors:

Each director, other than the President, shall be elected by vote of membership, one vote per member within his respective area, and shall serve until his successor is elected and takes office. A director shall take office on January first of the year following his election. Each director must be a resident of the area from which he is elected. There may be only one member of the Board of Directors elected from each area, except for the President who is not an area director. In establishing new areas, or should an area director's office become vacant, the President may appoint an interim area director. Any interim area director must stand for election at the next

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election. Each director must be a life member to hold office. No director may simultaneously hold positions of area director and President.

The term of office for an area director shall normally be three years and terms should be staggered so that no more than three area directors are elected during any one year. In order to first establish a board with overlapping terms, the following schedule of elections shall be conducted. In 1997 Area Directors for Areas 2 and 5 shall be elected for a two year term, Area Directors for Areas 1, 7 and 3, shall be elected for a three year term, and Area Directors for Areas 4, 6 and 8 shall be elected for a four year term. In 1998 and thereafter each Area Director shall be elected for a three year term and the President for a four year term. This schedule shall be modified as resignations from the Board of Directors may dictate in order to maintain the overlapping three year terms on the Board of Directors.

6.4 Eligibility to Vote:

Eligibility to vote requires a current USPSA membership with an original membership date prior to May 1 of the year of the election.

6.5 Area Director Nominations:

All incumbents shall be automatically nominated unless they decline to be nominated. Additional nominations may be submitted by other candidates by forwarding a petition for inclusion on the ballot to the national office no later than January 1st of the year of the election. The petitions shall contain the signatures of fifty current members from the candidate's area and shall include the membership number of those individuals signing the petition, as well as their residence address as shown on corporation record. A director, or candidate for director, must be a resident of the area from which he will be elected and from which he is nominated. The Board of Directors may, by vote of two thirds of the members present, appoint a nominating committee consisting of a chairman and two members whose duty it shall be to nominate candidates for President and/or Area Directors by June 1st of the election year. Such committee must be appointed no later than March 1st of the election year.

6.6 Election by Ballot:

The Executive Manager shall create a list of eligible voters on the first business day of July in the year of the election. The Board of Directors shall cause ballots for each area being contested, to be printed and delivered to a certified public accounting firm of their choice by July 15th of each election year. The ballot shall contain the name of the incumbent, followed by the word "incumbent", followed by the name of any challenger(s) and shall contain a date by which the ballot must be returned to the accounting firm to be counted. The outgoing envelopes shall be marked with the USPSA logo and the words "USPSA Ballot" in red 18-point lettering. A list of USPSA individual members in each area shall be delivered to the accounting firm. The certified public accounting firm shall:

- i) mail ballots to all individual members on the list by August 1 by first class mail and
- ii) receive the ballots back by return mail tabulate, certify and report the results to the President and Board of Directors by September 15 of each election year.

All ballots shall be serially numbered and printed with the names of the respective candidates as outlined above. It is the member's responsibility to mark and complete the ballot and mail it to the

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certified public accounting firm to be received on or before September 1st of each election year. There is no provision for lost ballots, and the original official ballots, timely received by the certified public accounting firm, through the United States Mail, unopened at time of counting, are the only ballots that shall be counted. The results of the election will appear in the next regular issue of the corporate newsletter.

6.7 Quorum and Majority:

The individual members actually voting shall constitute a quorum and those persons receiving the highest number of votes cast shall be deemed elected.

Majority Required: No candidate for area director or president may serve without having received a majority of votes cast. In the event that no candidate receives more than 50% of the votes cast, a runoff election shall be conducted between the two candidates receiving the most votes.

i) Eligibility to Vote:

Those current members voting in the original election shall be eligible to vote in the runoff election.

6.8 Runoff Election Ballot Procedure:

The executive manager shall create a list of eligible voters on the first business day of October following the original election. The board of directors shall cause ballots to be printed for each area being contested, and delivered to a certified public accounting firm of their choice by October 15th of each election year. The ballot shall contain the name of the incumbent, followed by the word "incumbent", followed by the name of any challenger(s) and shall contain a date by which the ballot must be returned to the accounting firm to be counted. The outgoing envelopes shall be marked with the USPSA logo and the words "USPSA Runoff Ballot" in red 18-point lettering. A list of USPSA individual members in each area shall be delivered to the accounting firm. The certified public accounting firm shall:

i) mail ballots to all members on the list by November 1, by first class mail,

ii) receive the ballots back by return mail,

iii) tabulate, certify and report the results to the president and board of directors by December 15 of each election year.

All ballots shall be serially numbered and printed with the names of the respective candidates as outlined above. It is the member's responsibility to mark and complete the ballot and mail it to the certified public accounting firm to be received on or before December 1st of each election year. There is no provision for lost ballots, and the original official ballots, timely received by the certified public accounting firm, through the United States Mail, unopened at time of counting, are the only ballots that shall be counted. The results of the election will appear in the next regular issue of the corporate newsletter.

ARTICLE 7 - CORPORATE OFFICERS AND DUTIES THEREOF:

7.1 Officers:

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There shall be the following officers of the corporation:

- (A) one President,
- (B) one Vice President,
- (C) one Secretary and
- (D) one Executive Manager.

One Assistant Vice President may be appointed if deemed necessary by the President.

All officers must be life members to hold office.

7.2 The President:

The President shall be the chief executive officer of the corporation and shall be primarily responsible for the implementation of the policies of the Board of Directors. In addition to the other provisions of these by-laws, the President shall

- i. have authority over the general management and operations of the corporation, subject only to the ultimate authority of the Board of Directors and these by-laws,
- ii. preside at all corporate meetings,
- iii. appoint the Vice President and Secretary of the corporation and, if necessary, the Assistant Vice President, all such appointments are subject to ratification by the Board of Directors
- iv. assign to all officers such duties and powers consistent with these by-laws as enable the President to carry out his responsibilities and obligations,
- v. travel to the national office frequently enough to evaluate the performance of the Executive Manager and report his assessment of the Executive Manager, along with salary recommendations, to the Board of Directors at least annually, the corporation,
- vi. serve as, or designate, the match director of, and have full and final authority concerning the United States National Championships,
- vii. represent the corporation at all meetings of the World Assembly of the International Practical Shooting Confederation serve as the IPSC United States Regional Director
- viii. serve as a director and, except as otherwise provided in these by-laws, shall be an ex-officio member of all committees of the Board of Directors, and
- ix. perform all duties incident to the office of the President and such other duties as from time to time may be assigned by the Board of Directors or these by-laws.

The President may sign and execute in the name of the corporation deeds, mortgages, bonds, checks, powers of attorney, contracts and/or other instruments, except as otherwise provided by the Board of Directors and by these by-laws.

The President may, with approval of the Board of Directors, establish and maintain an office separate from the national office convenient to the discharge of his duties. All expenses of this office shall be included in the annual budget submitted to the Board of Directors for approval.

7.3 Vice President:

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The Vice President shall perform all duties incident to the office of Vice President and shall have such powers and shall perform such duties as shall be assigned to him by the President. The Vice President shall be knowledgeable of practical shooting, and shall attend and participate in board meetings, but does so without vote.

7.4 Secretary:

The secretary shall certify and keep at the national office these by-laws of the corporation, as amended from time to time, and a book of minutes of all Board of Director's meetings with the time and place of holding, whether regular or special, how authorized, the notices thereof given and the names of those present at the meetings and all other corporate records required by law.

The secretary shall see that all notices are duly given in accordance with the provisions of these by-laws or as required by law. In general, the secretary shall perform all duties incident to the office of secretary and such other duties as from time to time may be assigned by the President or the Board of Directors.

7.5 Executive Manager:

The Executive Manager shall be the chief administrative officer of the corporation and shall have general and active supervision over the property, business, day to day operations and affairs of the corporation, and oversee production of the corporate newsletter at the national office. In addition to the other provisions of these by-laws, the Executive Manager shall

- i. be selected by the Board of Directors and may be removed at any time, with or without cause, only by the Board of Directors,
- i. supervise, hire and train adequate personnel, and manage the employees of the corporation at the national office in their day to day duties, maintain appropriate personnel records, establish pay levels, evaluate performance, and generally perform all tasks necessary to maintain adequate service levels,
- iii. immediately deposit into a depository approved by the Board of Directors all funds from whatever source, maintain a timely and accurate book of accounts and report quarterly to the President and Board of Directors as to the financial condition of the corporation,
- iv. cause to be prepared a financial statement for distribution to the members of the corporation at the annual meeting,
- v. keep the President advised at all times of all matters affecting the corporation and of all actions taken by the Executive Manager in its behalf,
- vi. have the power to disburse funds of the corporation for normal operating expenses consistent with the approved budget,
- vii. attend and participate in board meetings, but does so without vote,
- viii. prepare quarterly reports on the status of expenditures relative to the approved budget, memberships, affiliated clubs, classification matches and other such data as may be specified by the President or the Board of Directors,
- ix. work with the President to cause to be prepared the corporate newsletter.
- x. in general, exercise such duties and responsibilities as customarily pertain to the office of chief executive officer, and
- xi. perform such other duties as may be prescribed from time to time by the Board of Directors or by these by-laws.

The Executive Manager may sign, execute and deliver in the name of the corporation powers of attorney, contracts, checks, leases, bonds, and other obligations and cause to be prepared all

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reports necessary for governmental agencies and to pay all taxes and other charges against the corporation.

The Executive Manager may hold the office of Secretary when so appointed by the President.

The Executive Manager, in conjunction with the President, shall direct the preparation of and submit a budget to the Board of Directors at the first meeting of each year. The budget shall contain estimated revenues and expenses of the corporation. It shall include, but not be limited to, allocation of funds to the operation of the individual membership program, the national range officers training program, the club membership program, the publication of the corporate newsletter, maintenance of corporate office(s), the holding of the U. S. National Championships, and other items as necessary to attain the purposes of the corporation. In no event shall the budget exceed anticipated revenues on an annual basis.

The Executive Manager shall be knowledgeable of practical shooting.

7.6 Assistant Vice President:

The President may appoint one Assistant Vice President whose duties shall be assigned to him by the President. The Assistant Vice President shall be knowledgeable of practical shooting, and shall attend and participate in board meetings, but does so without vote.

7.7 Annual Report:

The President shall cause to be prepared and submitted to the Board of Directors an annual written report, including the audited financial statement of the corporation by an independent firm of certified public accountants selected by the audit committee. This report shall be distributed at the annual meeting and to the membership through the corporate newsletter.

7.8 Removal From Office:

Any officer or director may be removed, with or without cause, by a motion for removal filed by a director with the President and after the procedures set forth below are complied with. If the motion of removal is against the President, then the Board of Directors shall select a chairman who shall preside at a meeting of the Board of Directors convened for the purpose of acting upon the motion for removal. The challenged officer or director shall have the opportunity to be present at such meeting and to defend himself against such action, but must withdraw before vote is taken. A motion for removal of an officer or director shall require a three-fourths majority affirmative vote of the Board of Directors to be approved and become effective.

Cause for Dismissal from Office

An Officer may be removed from office for:

1. Failure to discharge the duties of a fiduciary.
2. Acts deemed detrimental or injurious to the USPSA organization.
3. Acts deemed to be illegal or immoral.
4. Failure to disclose conflicts of interest.

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ARTICLE 8 - COMMITTEES:

8.1 Audit Committee:

There shall be an Audit Committee consisting of three members of the Board of Directors chosen by the Board of Directors. The Audit Committee shall select an independent certified public accounting firm and shall oversee the annual audit of the corporation. The President and the Executive Manager shall not be members of the audit committee.

8.2 Finance Committee:

There shall be a Finance committee selected annually, consisting of the Executive Manager and two Board members.

8.3 Other Committees:

There may be other committees as deemed necessary by the Board of Directors or the President. Except as otherwise provided in these by-laws, all appointments to committees shall be made by the President and confirmed by the Board of Directors. It is anticipated that directors will chair most committees.

8.4 Quorum:

A majority of the members of a committee shall constitute a quorum and the committee may act upon the majority vote of the members present at any duly convened meeting.

8.5 Minutes:

All committees shall appoint a secretary and shall keep full records and accounts of their proceedings and transactions. All actions of the committees shall be reported to the Board of Directors at their next meeting.

ARTICLE 9 - CONTRACTS:

The Board of Directors may by resolution grant or authorize any officer or agent specific powers of contract or license when, in their opinion, it is in the best interests of the corporation to do so and funds not otherwise appropriated exist for the corporation to fulfill such contract. In no case shall the President or Executive Manager incur a corporate obligation extending beyond their respective terms of office without a specific resolution of the Board of Directors.

ARTICLE 10 -- MISCELLANEOUS PROVISIONS:

10.1 Liability:

No director, officer or member of this corporation shall be personally liable for the debts, liabilities, or obligations of the corporation.

10.2 Fiscal Year:

The fiscal year of the corporation shall be a calendar year.

10.3 Corporate Seal:

The Board of Directors may adopt and use a corporate seal to be affixed on all corporation instruments.

10.4 Confidentiality:

All financial information, membership lists, specific board room discussions and similar matters of this corporation shall remain confidential. No Officer or director shall supply copies or disseminate such information to any third party without the written consent or by resolution of the Board of Directors, except as otherwise provided in these By-Laws. This prohibition shall not apply to disclosure of such confidential information to the professional advisers of the officers or directors, as the case may be, although such professional advisers shall then keep it confidential. This prohibition shall not apply to disclosure to any governmental agencies to which information shall be required or the operation of the corporation. Members serving as affiliated club contact, corporate officers, employees, section coordinators and area directors will have their names phone numbers, E mail address, City and States published at various times and places.

10.5 Conflict of Interest:

Any contract or other transaction between the corporation and a director, any officer, or any legal person or entity in which any director or officer

- i) has a material financial interest,
- ii) is a general partner, and/or
- iii) is a director, officer or trustee shall be valid only if the material facts of such transaction and the director's or officer's interest therein are disclosed to the Board of Directors (or committee with authority to act thereon) and the Board of Directors (or such committee) authorize, approve, or ratify such a transaction.

Such transaction is authorized, approved, or ratified only if it received the affirmative vote of the directors (or such committee) who have no interest in such a transaction, notwithstanding the fact that such majority may not otherwise constitute a quorum or a majority at the meeting; provided however, no such transaction may be authorized, approved or ratified by a single director. The director(s) or officer(s) who has an interest in such transaction shall not vote on or engage in the discussions leading to a vote on such transaction.

10.6 Resignations:

Any director or officer may resign at any time by delivering written notice thereof to the Board of Directors or to the President. The resignation shall take effect when the notice is delivered, unless the notice specifies a later effective date.

10.7 Telephone meetings:

The Board of Directors (or of any committee designated by the Board of Directors or authorized by these by-laws) may participate in or conduct a meeting through means of communication by which all persons participating may simultaneously hear each other and be heard by one another during the meeting. Participating in such a meeting shall constitute presence in person at the meeting.

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10.8 Without Board approval, no more than two persons may be employed on a regular basis by the Corporation if they are related to one another

- i) by blood as second cousins or closer, or
- ii) by marriage as husband and wife.

ARTICLE 11 - AREA DIVISIONS:

There shall be established within the United States certain geographical designations known as areas. Each of these areas shall contain a minimum of three sections. There shall be a maximum of eight areas.

11.1 Area Director:

An area director and a director established in Article 5, except for the President, are one and the same. The area director shall

- i) assist the section coordinators within his area in whatever way possible to promote the corporation and its goals,
- ii) promote the corporation's goals and actively solicit participation from individuals, shooting organizations and industry,
- iii) keep the president apprised of the activities, accomplishments, and needs within his area,
- iv) organize and establish an area championship pistol tournament run under the rules and guidelines of the corporation,
- v) send the appropriate activity fees from such area championship tournament to the corporation, and
- vi) serve as match director of such area championship tournament or he may delegate such authority and responsibility to another member. The area championship tournament shall represent all sections within the area and be held within the physical confines of the area.

11.2 Area Championship Tournament:

It is the intent of the corporation that, other than for prescribed activity fees and actual expenses of the event, the remaining proceeds from each area championship tournament be returned to the competitors in the form of prizes or awards, less a reasonable amount for the host organization for conducting the event.

11.3 Accountability:

The area director shall make full accounting of all funds derived from the area championship tournament and forward a copy of it, together with published results of the placement of contestants, to the national office and the section coordinators within his area.

ARTICLE 12 - SECTIONS:

A section is a state or geographical area that contains a minimum of two affiliated clubs and is chartered by the corporation.

12.1 Chartering of Section:

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The President may charter a section either upon application of the clubs within a defined geographical area or he may split an existing section if, in his opinion, the need arises. He may appoint a section coordinator to administer a section until an election may be held by the clubs therein.

No section shall be chartered that crosses area boundaries except under circumstances of severe hardship involving lack of proximity to a section within the clubs area. Sections wishing to qualify for this exception must petition the president and provide evidence of such hardship. No section shall be chartered unless the President is first provided prospective section by-laws for approval. The section by-laws shall be subordinate to these by-laws and shall set forth a means for distribution of national championship slots. The distribution shall always consider placement in practical shooting events and may additionally consider club membership and assistance at the events. Slots may never be awarded by lot. Effective 1999, all sections will be required to provide by-laws to USPSA annually.

12.2 Section Coordinators:

The section coordinator shall be elected by the member clubs within his assigned section, on the basis of one vote per member, or member club, as determined by section by-laws. The section coordinators term of office shall be determined by the section by-laws, but in no event may the section coordinators term exceed two years. It is the responsibility of the section coordinator and the member clubs to organize and conduct an election each year for their respective section. The section coordinator shall serve until he resigns, relinquishes his office, an election is held, or he is removed for cause by the President. Any such removal for cause must be approved by the Board of Directors. Should a section coordinator's office become vacant, the President has the authority to appoint a section coordinator until such time as an election for that section is held. The section coordinator must be confirmed by the President to hold office. The section coordinator must maintain at least annual membership to hold office. Effective 1/1/2000, the section coordinator must hold certification as at least a level I Range Officer.

12.3 Purpose:

The primary purpose of the section and the section coordinator is to promote practical shooting and to improve the effectiveness of the corporation in obtaining this purpose and to insure representation and accountability to local clubs in the section.

12.4 Duties of Section Coordinator:

In addition to the provisions of Article 6.3 and other provisions of these by-laws, the section coordinator shall actively promote the corporation and its policies, rules, ideals and concepts and shall

- i) keep the area director and national office informed of activity within his section,
- ii) promote the establishment of, and participation in, his area championship tournament and the United States National Championships
- iii) require of his clubs that a copy of the results for all corporation approved matches be sent to him,
- iv) see that all such results and their attendant activity fee are forwarded to the national office within 30 days of match date,
- v) recommend clubs for affiliation or disaffiliation,

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- vii) personally visit each club in his section at least once a year during the production of a match and
- viii) actively assist new clubs in forming and becoming affiliated with the corporation. Section coordinators who are currently NROI certified chief range officers may sanction their section championship or section slots series matches. They may not sanction other events unless specifically authorized by the President.

12.5 Expenses:

Sections may levy activity fees, not to exceed one dollar, on each contestant in a corporation approved contest, provided the section has adopted by-laws that have been approved by the corporation and that insure representation and accountability to local clubs in the section. Such fees are to cover the cost of the section coordinator's office, are to be utilized solely for the actual expenses thereof, and a full accounting shall be rendered annually to the clubs of that section. Such fees, if levied, are to be in addition to any established activity fees due the corporation.

12.6 Independent Clubs

A club may form as an Independent Club due to geographical location or for specific business related reasons. Clubs belonging to a section may petition the President to become an Independent club or to join a different Section due to geographical or specific business related reasons. Permission may be granted by the president after determining that all financial obligations to the section have been met. All activity credits shall remain the property of the club.

ARTICLE 13 - NATIONAL TEAMS AND NATIONAL CHAMPIONSHIP SLOTS:

13.1 National Team Selection:

The corporation shall select team members to represent the United States in international competition(s) by assigning points to a competitor's order of finish in a minimum of two out of three United States National Championships, as determined by the Board of Directors. A first place finish shall equal one point, a second place finish shall equal two points, and so on for each competitor. The competitor completing the United States Championships and receiving the lowest number of points shall be given the first team position. This process will be repeated until all positions are filled. Should the selection process result in a tie, the placement in the most recent United States National Championship will be used as the tiebreaker. There shall be a men's, women's & junior's team of four members each, in accordance with IPSC rules for international competition.

Any team member who declines to participate in the World Championships, or has not been active in tournaments or sanctioned competition at least six months prior to the World Championship, will be replaced by the next most qualified competitor. No automatic positions will be awarded to the current national champions.

13.2 Local Earned Slots:

This distribution of locally earned slots applies to United States National Championships. Slots may be earned through local competition within a member's affiliated club and section. Slots are awarded to a section based on the activity of the clubs within the section as reflected by the activity fees which are paid to the national office. The Executive Manager shall evaluate the fees

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paid by each section and award the slots accordingly. Clubs not assigned to a section shall be awarded slots based on their individual activity.

The section coordinator is responsible for seeing that clubs within his section receive the appropriate number of slots based on

- i) their percentage of total activity within the section or,
- ii) as specified in section by-laws which have been approved by the corporation.

13.3 Tournament Slots.

Slots may be earned by competing in an area championship tournament. The Board of Directors shall set forth the number of slots to be awarded in area championships and the manner of distribution.

13.4 Allocation of Slots to the United States National Championships:

The division of slots between sections and area championship tournaments shall be decided by the Board of Directors; provided, however, the slots designated for sections/clubs shall never be less than sixty-six percent of the total slots available.

ARTICLE 14 - NOTICES:

Whenever any notice is required to be given by these by-laws, it may be given personally or sent by mail, telegram, facsimile, telephone, or other form of communication, specifically including the corporate newsletter, to the last address shown on the records of the corporation for the person to whom the notice is directed.

14.1 Waiver of Notice:

Any notice required by these by-laws may be waived by a 2/3 majority vote of those members present. All such waivers shall be recorded in the minutes of the meeting.

ARTICLE 15 - AMENDMENTS AND EFFECTIVE DATE:

These original by-laws were made effective at the annual business meeting held in conjunction with the United States National Practical Pistol Championships on the 5th day of November, 1984.

15.1 Amendments:

These by-laws may be amended at any regular meeting of the Board of Directors by a vote of two-thirds (2/3) of the members present, provided

- i) that notice of the nature of the proposed amendment shall have been given at the last previous meeting of the Board of Directors, or
- ii) that a written copy of the proposed amendment shall have been mailed with notice of meeting.

15.2 Effective Date of Amendments:

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Amendments of these by-laws shall become effective immediately upon adoption unless otherwise designated by the Board of Directors.

15.3 Forming and Maintaining this Corporation as Non-Profit:

It is the intent and desire of the corporation that it, and its by-laws, comply with the requirements of the United States government in the forming and maintaining of this corporation as a non-profit entity.

ARTICLE 16 - CONTEST CATEGORIES AND GLOSSARY:

The meaning of the following words and expressions are given in way of explanation of their intent in these by-laws and in publications by the corporation.

16.1 Contest:

A contest is defined as any practical shooting exercise conducted under the rules and guidelines published by the corporation and falling under one or more of the categories set forth below and paying the appropriate activity fees.

16.2 Tournament:

A tournament is defined as any practical shooting contest that is:

1. conducted under the rules and guidelines published by the corporation,
2. conducted by one or more affiliated or chartered sections or member clubs,
3. utilizes trained range officers,
4. has at least one certified Range Officer who will supervise the match,
5. requires more than 150 rounds to complete,
6. has a minimum of 7 courses of fire, and
7. has at least 100 competitors

The courses of fire shall have been approved 90 days before the event by the President who may specifically delegate such authority to any certified range master.

The sanctioning official must send the approved courses of fire and required properly completed forms to the national office 60 days prior to the event. There shall be published and distributed within thirty days of completion of the contest a copy of the results showing the placement of each contestant. Copies of these results shall be forwarded to each contestant, the Area Director, and to the national office and shall be posted at the tournament's designated location. The tournament may be utilized for classification of competitors at the discretion of the Executive Manager. All contestants must be individual members of the corporation or members of other IPSC regions and competing with the approval of the regional director of that region. The activity fees for a tournament may be set from time to time by the Board of Directors. Area championship matches must receive tournament approval prior to match.

16.3 Sanctioned Match:

A sanctioned match is defined as any practical shooting contest conducted under the rules and guidelines published by the corporation, conducted by one or more affiliated or chartered sections or member clubs, utilizing trained range officers, shall have at least one certified Range Officer

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who will supervise the match, requiring more than 100 rounds to complete, a minimum of 5 courses of fire, and 50 competitors.

The courses of fire must be certified to the national office before the event by the section coordinator, provided he is a currently certified chief range officer, or by any currently certified range master as complying with corporate rules and guidelines. The certifying official must provide the national office with the courses of fire and required properly completed forms 30 days prior to the event or sanction will not be recognized.

There shall be published and distributed to each contestant and the national office a copy of the results showing the placement of each contestant. The activity fee for same shall be set from time to time by the Board of Directors. A sanctioned match may be utilized for classification of competitors at the discretion of the Executive Manager. All contestants must be individual members of the corporation or members of other IPSC regions and competing with the approval of the regional director of that region.

Any contest billed as a USPSA section or USPSA state championship must be a sanctioned or tournament event and meet the requirements as stated in Article 16.2 or 16.3, whichever is applicable.

16.4 Approved Match:

An approved match is defined as any practical shooting contest conducted by an affiliated member club for the benefit of its members and the members of the corporation that utilizes the rules and guidelines published by the corporation. The placement of each contestant shall be published and distributed to each contestant, the section coordinator and the national office. The activity fee may from time to time be set by the Board of Directors. All activity fees shall be paid for all contestants in the match including fees for classifiers. Approved matches may not be utilized for classification of competitors. During an approved match, only authorized classifier stages, are used for classification.

16.5 Recognized Match:

A Recognized Match is defined as any shooting contest conducted by an affiliated member club that primarily utilizes the rules and guidelines published by the corporation. Affiliated clubs may conduct two "USPSA Recognized" matches per year. USPSA safety rules and guidelines must be followed and enforced. Match organizers shall submit written rules and policies that replace specific sections of the USPSA Rules and guidelines. Those replacement rules must be approved in writing by the USPSA President or his delegate 60 days in advance of the match. The placement of each contestant shall be published and distributed to each contestant. The activity fee may from time to time set by the Board of Directors. Recognized matches shall enjoy the same privileges as authorized matches and they may not be utilized for classification of competitors.

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BYLAWS
of
UNITED STATES PRACTICAL SHOOTING
ASSOCIATION/IPSC

ARTICLE 1 - NAME AND ORGANIZATION:

1.1 The name of this corporation shall be: THE UNITED STATES PRACTICAL SHOOTING ASSOCIATION/IPSC, whose current principal address is P.O Box 811, 903A Metcalf St., Suite A, Sedro Woolley, WA 98284, the location of the national office.

1.2 Organization:

This corporation shall be organized as a non-profit non-stock corporation under the general corporation laws of Delaware. It shall be in existence in perpetuity or until formally dissolved by the action of competent authority.

ARTICLE 2 - OFFICES:

Offices shall be maintained at the principal address and may be maintained at other appropriate locations within the United States by resolution of the Board of Directors.

ARTICLE 3 - OBJECTS AND PURPOSES:

The objects and purposes of this corporation shall be

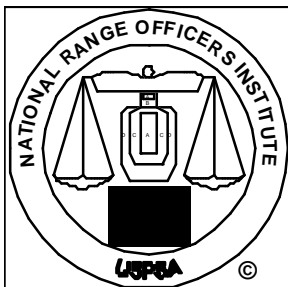
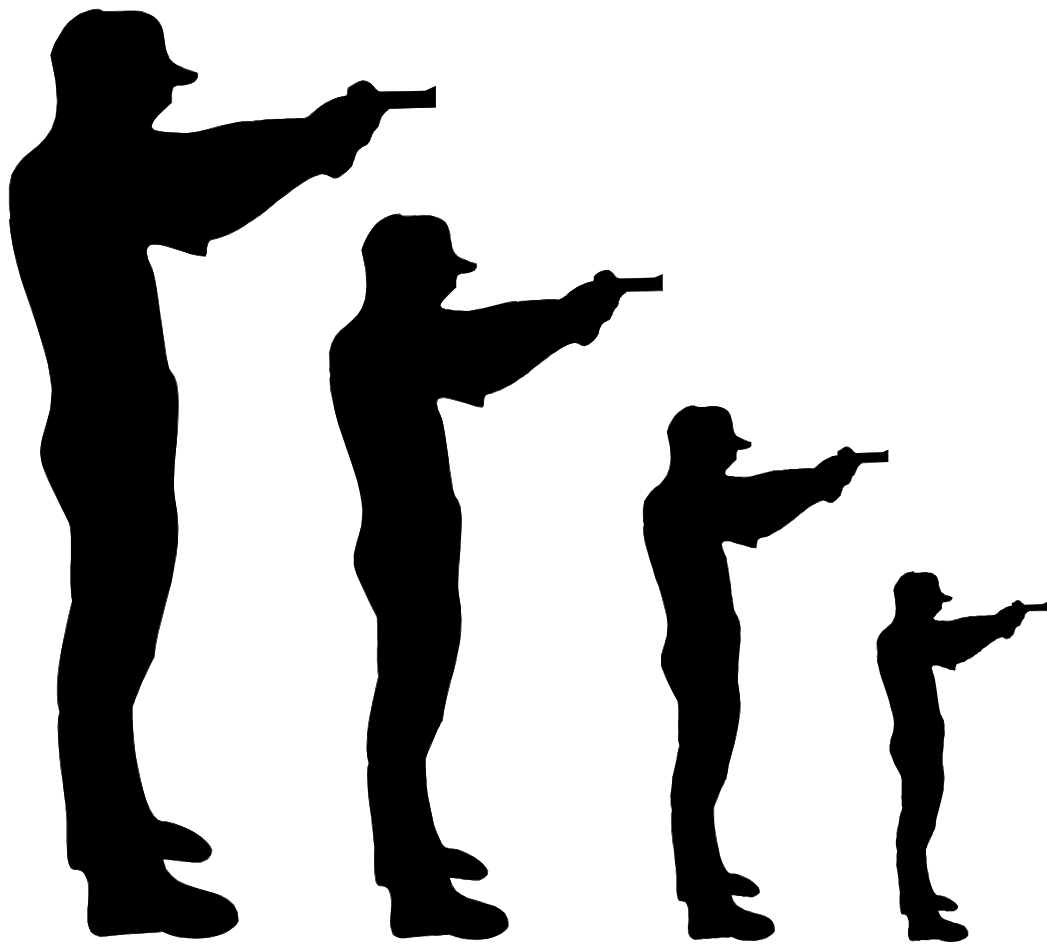
- i. to promote amateur national and international athletic competition,
- ii. to educate the public of the benefits of practical shooting,
- iii. to train range officers,
- v. to set forth rules and regulations for the conduct of practical shooting,
- v. to assist in safely and fairly holding practical shooting contests, and
- vi. to set forth a system under the auspices of the corporation that will train, develop and qualify athletes to represent the United States in international practical shooting competition

3.1 Direction:

In order to accomplish its stated purposes the corporation shall

- i) set forth and publish rules and guidelines for the conduct of practical shooting contests,
- ii) establish a system for classifying competitors within various categories of abilities,
- iii) establish and publish the corporate newsletter, defined herein as Front Sight Magazine, that shall be sent free to all its current members,
- iv) establish and direct the National Range Officer Institute, a division of the corporation, to train and certify range officials,
- v) establish a system for qualifying competitors to participate in national championship contests, and vi) conduct national championship contests annually in order to determine champions and qualify team(s) of competitors to represent the United States in international competition(s).

Club Program Manual IV



United States Practical Shooting Association
P.O. Box 811, Sedro Woolley, WA 98284 (360) 855-2245
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